Special Air Event Manual of Procedures

The South African Special Air Event Manual of Procedure

Has been compiled in accordance with the South African
Civil Aviation Regulations of 2011

and

The Memorandum of Agreement and Service Level Agreement
Between
SACAA and RAASA

in cooperation with

Air Show South Africa and The Display Authorisation Committee

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1. **INTRODUCTION**

This MOP is one of the sets of manuals forming the Recreation Aviation Administration of South Africa documentation set. It is a directive upon all personnel charged with the responsibility for conducting the Administration processing and approval functions.

2. **SCOPE**

This determines to which part of the organization or system this document applies. One may be specific in areas and personnel.

3. **PURPOSE**

The purpose of this MOP is to provide guidance to the operations, administration and oversight inspectorate personnel in the performance of their duties. It is written to ensure that standards are applied that promote the safe conduct of civil aviation and to enhance the values of the SACAA.

4. **AUTHORISATION**

This MOP is a living document. If, as a result of development in, or an amendment to the scope and functions of this Section, or possibly even developments in the aviation industry that necessitate changes, changes must be made and this MOP must be amended. Everyone affected by this manual is encouraged to propose ideas and changes to this document for the general improvement both of the content and of the professional execution of their duties.

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* Indicates page revised, added or deleted by this revision. Column 2 should be completed only when column 1 is full.
7. LIST OF DEFINITIONS AND ABBREVIATIONS USED IN THIS DOCUMENT.

7.1 Terminology, Definition and Abbreviations

1. Definitions as Contained in the MOA and SLA between RAASA and the CAA

a) The determination of standards for the operation of aircraft involved in aviation recreation means the setting of acceptable flight related rules applicable to both type certified aircraft as well as non-type certified aircraft, when such aircraft engage in any activity which could be considered as a special air event, national competition, contest or any event belonging *eiusdem generis* to such class.

2. A special air event means:

a) Any activity which imposes an increased workload on the pilot in an aircraft in order to participate or compete in any event designed to either entertain or display to a crowd of spectators, or achieve a result which result shall be measured against other pilots in the same event; or

b) Any event where any participant, whether solo or as part of a group, flies any sequence designed to have entertainment or educational value, and participating pilot shall be deemed to be a participant at such event.

c) Notwithstanding anything contained elsewhere in this manual, a special air event is any flying activity during which aircraft may not necessarily comply with the Rules of the Air and/or normal Air Traffic Control rules as contained in the CARS, and which requires consideration of one or more of the following:

   aa) the issue of special procedures;

   bb) the level of an “air traffic service” to be provided;

   cc) the establishment of restriction of flying regulations
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<tr>
<td>(a)</td>
<td>NA</td>
<td>Airside Marshall</td>
<td>A person or persons as part of the FCC assisting with any matter required by the FDD such as crowd control on the ground and on the airside of a SAE.</td>
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<td>(b)</td>
<td>AFIS</td>
<td>Advisory Flight Information Service</td>
<td>The person or persons approved to conduct a flight information service, and to advise on any conditions relevant to arriving and departing aircraft. Also to advise all pilots on any restrictions, heights or distances as per the FDD's instructions as determined or deemed necessary during the pre-event audit and safety briefing by the safety officer or at any other time during an event.</td>
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<td>(c)</td>
<td>ATC</td>
<td>Air Traffic Control</td>
<td>The person or persons appointed by an approved ATS to control aircraft arrivals, start clearances, departures and to maintain safe separations. Also to maintain any restrictions, heights or distances, as per the FDD's instructions as determined or deemed necessary during the event audit and safety briefing by the safety officer or at any other time during an event.</td>
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<td>(d)</td>
<td>NA</td>
<td>Crowd Line</td>
<td>The forward edge of the areas intended for spectators or car parks to which the public has access during a Flying Display.</td>
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<td>(e)</td>
<td>DA</td>
<td>Display Authorisation</td>
<td>A RAASA issued document detailing the types or groups of aircraft in which a pilot is authorised to display, together with any limitations or specific endorsements.</td>
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<td>(f)</td>
<td>DCA</td>
<td>Director Civil Aviation</td>
<td>The Director is the person in charge of the Civil Aviation Authority in South Africa.</td>
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<td>(g)</td>
<td>NA</td>
<td>Display Line</td>
<td>A line defining the closest a display aircraft may fly parallel to, or approach the Crowd Line.</td>
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<td>NA</td>
<td>Display Pilot</td>
<td>A pilot who holds a Display Authorisation or Validation, that allows him to take part in a flying display.</td>
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<td>(i)</td>
<td>EO</td>
<td>Event Organiser or Applicant</td>
<td>a) The Organiser of an event. b) The organiser remains the applicant, even if the application is submitted by an agent or nominated persons other than the organiser. c) The event organiser remains the accountable person responsible for all matters related to the event, legal and regulatory compliance, safety and risk to participants, officials and members of the public be they spectators or otherwise.</td>
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<td>(j)</td>
<td>FCC:</td>
<td>Flying Control Committee</td>
<td>A committee or group reporting to the FDD to advise and assist with the management, observe and communicate all flying display and airside safety matters to the FDD during the event.</td>
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<td>(k)</td>
<td>FDD:</td>
<td><strong>Flight Display Director</strong>&lt;br&gt;<strong>(Airside Flying Safety Director)</strong></td>
<td>A person accredited by ASSA and appointed by the organiser, responsible to manage, implement and oversee all airside aviation activities, displays and safety standards at a special air event, in cooperation with the FCC which includes but is not limited to the FDSO, ATC, EMS, Fire, Airside Marshalls, program director, ramp controller etc.</td>
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<td>(l)</td>
<td>FDSO:</td>
<td><strong>Flight Display Safety Officer</strong></td>
<td>A person accredited by ASSA appointed by the FDD and responsible for observing all active flying displays and communicating applicable matters to the flying display pilots once the display box has been handed over to the FDSO, as part of the FCC and reporting to the FDD</td>
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<td>(m)</td>
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<td><strong>Flying Display</strong></td>
<td>Any flying activity deliberately performed for the purpose of providing an exhibition or entertainment, at an airfield open to the public, irrespective whether there is a gate charge or not.</td>
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<td><strong>Flight Line Aircraft Parking Area</strong></td>
<td>A park for aircraft to which the public has no access.</td>
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<td><strong>Hard Deck</strong></td>
<td>The minimum height determined by the FDD, that any pilot of a display aircraft may fly during and event or display, i.e. All pilots incl zero ft rated pilots will deem the hard deck as zero ft and adjust their approved display heights accordingly</td>
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<td>(p)</td>
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<td><strong>Pleasure Flights</strong></td>
<td>Any passenger flight starting from, or arriving at, the display site purely for the purpose of a Pleasure Flying.</td>
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<td><strong>Program Director</strong></td>
<td>A person as part of the FCC reporting to the FDD to manage, monitor and adjust the aviation display program to ensure the efficient and timely continuation of the flying displays,</td>
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<td>(r)</td>
<td>RAASA</td>
<td><strong>Recreation Aviation Administration of South Africa</strong></td>
<td>RAASA is the body designated by the DCA to oversee, manage and approve Special Air Events in South Africa</td>
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<td>(s)</td>
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<td><strong>Ramp Controller</strong></td>
<td>The person as part of the FCC reporting to the Program Director to manage and communicate all matters, including changes, advancements, delays, cancelations and the continuous progress of the flying display program to ensure the timely and correct standby, strap-in and display time slots for all flying display pilots.</td>
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<td>(t)</td>
<td>SACAA</td>
<td><strong>South African Civil Aviation Authority</strong></td>
<td>The Authority for Civil Aviation, Regulations and Oversight in South Africa</td>
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<td>NA</td>
<td><strong>Skills Levels for Authorisation of Aerobatic Displays</strong></td>
<td>The skill levels are as defined by the Sport Aerobatic Club of SA, or by an approved ATO or military air force. The skill levels used on Display Authorisations, are: Sportsman, Intermediate, Advanced, Unlimited Note: Included are categories for vintage, military, fast jet and aerobatic aircraft.</td>
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<td>(v)</td>
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<td><strong>Spectator</strong></td>
<td>Any person attending a Flying Display and remaining in the areas set aside for the public</td>
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<td><strong>Static Aircraft Park</strong></td>
<td>Park for aircraft to which the public has access, where there will be no aircraft movements or engines running for the duration of the event.</td>
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</tbody>
</table>
2. REFERENCE DOCUMENTS

1. Air Show South Africa, airshow manual, dated 3 February 2005


4. International Council of Air Shows, President, John Cudahy, date 11 November 2013

5. FAA, ACRP synthesis 41, Conduction Aeronautical Special Events at Airports, Transportation Research Board

6. UK Civil Aviation Authority, CAP1400 UK civil air display review: final report

Foreword

With the establishment of RAASA in 2008, it assumed the designated function to, amongst others, approval and oversight of all Special Air Events. This was a function of the Aero Club of South Africa previously, and all the manuals and personnel (Safety Officers and Flight Directors) were brought into this new arrangement.

This manual evolved from the early manual, and is updated from time to time to keep pace with changes in the environment of these events.

Over the last seven years, the Operations manager of RAASA has contributed immensely to ensure the recency and relevance of the rules and guidelines contained of this latest manual.

The latest amendments contained in this manual reflects a deep and considered comparison with the rules for similar event in the rest of the world, both in the developed USA, UK and Europe, as well as the developing eastern European community.

The manual contains both suggestions and rules applicable to Special Air Events, but nothing herein absolves the organiser to abide by other legislation, which may bear on these activities, such as the Safety at Sport and Recreational Events Act and the disaster management act (see Chapter 2 for a more comprehensive coverage of this topic).

This manual brings together the role players for ensuring the success of the event with a focus on the airside. These include Safety, Flight planning, Air Traffic Control, Civil Aviation Authority, emergency medical service (EMS), SAPS and all support services.

It is important to point out that this manual does not prescribe the operational aspects or qualifications of persons involved in these services, but provides that their services are required at these events.
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1. Introduction.

1.1 This document sets out the minimum standards for safety and administrative procedures to be followed by all event organisers and participants at and during such events on the airside or aviation side of an event.

1.2 Guidance is also provided, beyond the statutory requirements, so that the experience gained from past displays can be of use to those new to the organisation of such events.

1.3 For the same reason, some basic information is included on aviation, air shows, air races, rallies, helicopter displays, contests or competitions, some of which may not be subject to the regulations governing flying displays, provided there is no display element included in the event. Supplementary guidance is provided for micro lighting, gyrocopters, gliding, para gliding, balloon and parachute displays.

1.4 Special Air Event Organisers, when making application for a permit to hold a Special Air Event, are required to confirm that the organisation and conduct of the Special Air Event will be in accordance with the provisions of this manual, Civil Aviation Regulations and applicable Acts, laws and bylaws.

1.5 Nothing in this publication is intended to conflict with the CARS, other national legislation or law of South Africa, which, in case of doubt, the CARS shall be regarded as superior to this manual, and ACT’s, national legislation or any other law of South Africa superior to the CARS.

1.6 The participation and hosting of a special air event carries a lot of responsibility and risk. Planning and mitigating this risk to ensure safety of participants, and arguably most important the spectators and public, irrespective if they are paying or not to gain entrance or observe such activities is of paramount importance. All aspects of such events must be carefully planned, and all activities should be thoroughly considered prior to their approval.

1.7 Any unplanned, impromptu, ad hoc or unrehearsed display shall not be attempted or permitted.

1.8 Should the Minister of Police, acting in terms of section 3 of the Safety at Sports and Recreational Events Act No.2 of 2010, exclude from the operation of any or all of the provisions of the Act or exempt any person from compliance with any or all of the provisions of the Act, an application for deviation must be made.
NB! NOTE TO ORGANISERS/APPLICANTS.

This document only applies to applications to the RAASA that relates to aviation displays at special air events, and pertains to minimum safety standards on the airside at such events.

It remains the responsibility of the organiser to ensure compliance with all administrative and legislative requirements and that safety standards for public events are adhered to.

It remains the responsibility of the organiser to ensure that all applicable approvals are obtained in writing from the various and respective authorities to plan and host public events.

It remains the responsibility of the organiser to apply a duty of care, to ensure adequate and suitable safety personnel and emergency services are physically present for the duration at such events for the benefit of public safety.
RAASA, CAA and ASSA duties for Special Air Event applications.

2.1 RAASA
Is the body designated by the CAA to approve and oversee all special air events in South Africa.

a) All applications shall be submitted to RAASA on the formal SAE application forms within the prescribed time frames for processing,
b) RAASA shall consider dates being applied for on receipt of the application forms, and advise the SAE applicant of the availability, or alternate dates for Special Air Events if required.
c) All further documentation required for airside approvals shall be submitted to RAASA within the prescribed time frames i.e.

   aa) Pre-Event Audit;
   bb) Airside Emergency response and Evacuation plan,
   cc) Detailed airside Operations plan, stating the details, chronology, ground plan and persons responsible for implementing and ensuring compliance with the operations plan, as well as the reporting structure of each person;
   dd) Flying Display program, stating the display sequence, the type and registration of the aircraft, and the name and display authorisation of each pilot;
   ee) Post Event reports etc.

d) Overall event i.e. public side disaster management and evacuation plan.

e) RAASA shall notify CAMU or AIS of all matters related to airspace for Special Air Events.
f) RAASA may request ATC from ATNS, or a suitable service provider at all Special Air Events requiring controlled airspace.
g) RAASA may approve and issue an Event Permit to the organizer once all administrative requirements have been satisfactorily supplied.
h) RAASA personnel shall be permitted entry and access to all areas to oversee special air events.
i) RAASA shall confirm acceptance of appointed FDD’s and FDSO’s for special air events.
j) RAASA shall maintain records of all air shows for a minimum period of 5 years.
j) RAASA may take action in the event of transgressions or non-compliances.

NB! All correspondence to and from RAASA related to all SAE or any other Aviation Event shall be submitted to tania@raasa.co.za and pierre@raasa.co.za to ensure an efficient and continued service from the SAE team.
2.2 ASSA: Air Show South Africa

a) ASSA is an independent organisation representing its member’s on matters related to Airshows in South Africa.

b) ASSA will confirm that all airside safety personnel (FDD’s, FDSO’s etc.) participants and organisers at ASSA accredited air shows are current and paid up members of ASSA.

c) ASSA assists with the promotion and development of Air shows in SA.

d) ASSA may support, guide and assist air show organizers with the planning and organizing of air shows.

e) ASSA shall ensure that all airside participants are suitably accommodated and provided for by the organiser.

f) ASSA shall place particular emphasis on suitable nutrition, hydration, shelter from the sun and elements, as well as suitable ablutions being available to airshow participants and officials.

d) ASSA will plan and develop a training and mentorship syllabus and program for airshow officials in particular for FDD’s FDSO’s, FCC members, program directors, ramp directors and marshals.

e) ASSA shall train, mentor and accredit Flight Display Directors and Flight Display Safety Officers and other airside officials as listed above through the approved training and mentorship programs.

e) Once a FDD or FDSO candidate has completed the approved training and mentorship program is ready, ASSA will accredit such individuals to perform the functions of a FDD, FDSO or other airside official.

f) ASSA shall manage and ensure that good conduct and ethics are maintained by all ASSA members, participants and officials at Air shows.

g) ASSA will vet and validate all air show organisers, to ensure that the organiser for the event is suitably experienced to plan and organize such events, and to ensure that the organisers are suitably supported and funded to ensure a successful event.

h) ASSA will train and accredit all other personnel essential to airside operations at air shows.

i) ASSA will ensure that event organisers have Transformation and Development programs at events, and that such programs are bona fide and well managed.

j) It is the organisers own responsibility and choice to determine if they wish to obtain ASSA accreditation and assistance.

(NB! ASSA is not an aviation authority and does NOT Approve Special Air Events)

2.3 SACAA

The DCA has designated RAASA to perform the following functions:

a) The approval and oversight of all special air events for purposes of display flying as contemplated in SACAA’s Aeronautical Information Circular 19.1 (“AIC”), AIC 19.2 and CARs, as the case may be;

b) Being responsible for the issuing of display authorisations and qualifications for the purposes of performing flying displays at any event as contemplated in the CARs, the Special Air Events Manual of Procedures, AIC 19.1 and AIC 19.2 (as amended from time to time);

c) Being responsible for the appointment and oversight of the display authorisation committee, and display authorisation examiners for the purposes of validating and recommending the issue and renewal of display authorisations and ratings; and

d) Conducting oversight over aviation recreational and sporting activities, in accordance with the manuals of procedure as approved by RAASA and advise the DCA on any such matters, including enforcement and remedial action where required.
3. Procedures when for applying for a Special Air Event Permit

a) An organiser/applicant must be mindful of the effect and the importance of scheduling the intended event date, special consideration must be given to the availability of display pilots and other participants, i.e. FDD’s ATC’s, and any other service providers as it may apply.

b) Alternate dates should be considered in the case of conflicting or unavailable dates.

c) The Special Air Event application forms or information can be obtained on the RAASA website. http://www.raasa.co.za/index.php/air-event-operations

d) All Air shows: the completed application form and supporting documents need to be submitted to RAASA, no less than 150 days prior to an event.

e) Other Aviation events: Multi Discipline events and for International, National, Provincial or Regional competitions, a formal application needs to be submitted to RAASA no less than 150 days prior to an event.

f) ARO, section specific or single discipline events and as approved in their respective MOP, s: No less than 90 days prior to the event, where such events do not require a change in airspace or ATS and if uncontrolled airspace is acceptable for an event or a competition.

g) If an organiser chooses to use ASSA as their agent, then ASSA shall ensure that RAASA receives the application and all supporting documentation within the prescribed 150 day application deadline.

h) RAASA will forward the approved permit to the EO and/or FDD.

**NB! (Contact RAASA to confirm the type of Airspace required if Unsure)**
NB! TIME LINES FOR APPLICATION FOR AIRSHOW APPROvals

4. Time lines and administrative requirements for SAE applications.

a) The event organiser remains responsible for all compliance to all requirements and submission of an application and all documentation to RAASA.

b) The event organiser shall ensure that all requirements and documentation are complete, approved and signed by the appropriate person, authority or organisations, and submitted to RAASA within the before or on the day of the prescribed time frames listed below.

4.1: 160 days prior to SAE.

a) The event organiser/applicant shall ensure that all applications, notifications and approvals are obtained in writing from, all relevant authorities, persons, bodies, departments or agencies as required by legislation, regulations and including any bylaws as may be applicable to their intended event, and as per the applicable periods when to applying to RAASA for an SAE approval.

b) The event organiser shall first request confirmation from RAASA of the availability of SAE ATC’s and the availability of the proposed date for the intended event.

4.2: 150 Days prior: SAE Formal Application submitted to RAASA: tania@raasa.co.za & pierre@raasa.co.za

a) The event organiser shall submit and ensure that RAASA has received the completed SAE application forms with the following supporting documentation:

1. Local Authority and/or Landowner’s signed letter of permission to use the aerodrome, airport or airfield for the intended special air event; or

2. The local authority and/or landowner’s signed letter of permission in the case where the flying display is performed where the display area is off airfield, or over a property other than the airfield where the event is held.

3. A copy the SAPS SASREA risk categorisation application document.

4.3: 120 days prior:

a) The organiser shall appoint a FDD from a list of ASSA accredited FDD’s, a copy of such written appointment shall be submitted to RAASA.

b) Written confirmation from the appointed FDD that the airfield or venue complies with all minimum requirements and distances, from crowd line to active runway and display lines.
4.4: 90 days prior:

a) The FDD shall appoint his airside safety team, which shall include a FDSO, Program director, Ramp director and other airside safety personnel as applicable from the ASSA database of accredited persons, and supply RAASA with written confirmation of such appointed personnel.

4.4.1 In the case of Non-Airshows or ARO Events Not requiring Controlled Airspace

a) Deadline for formal applications of events other than airshows and not requiring controlled airspace.

4.5: 60 days prior:

a) Emergency response plan Airside (Approved and signed by a Senior person qualified to develop and approve disaster management, emergency response and evacuation plans, and submitted to the organiser)

b) Event (Public side) Disaster Management and Evacuation Plan, (Approved and signed by a Senior person qualified to develop and approve disaster management, emergency response and evacuation plans, and submitted to the organiser)

c) All names and contact details of emergency services personnel, JOC; VOC, Fire, Ambulance, SAPS, Traffic, Security and other respective safety personnel.

d) Pre Event Audit performed by an approved FDSO or FDD, (Checked, Signed and submitted by the FDD)

e) Copy of site plan and layout indicating the crowd line in relation to the runway edge and display line, public areas, settlements, car parks etc.

f) Signed proof of all applicable insurances, i.e. third party and public liability insurance as required in the “Safety at Sports and Recreational Events Act (Act 2, of 2010)”.

g) A letter from the insurance company for public liability insurance wherein RAASA, the FDD, FDSO and all airside officials are listed as a co-insured for the event.

h) A letter confirming that all aircraft owners/pilots carry the mandatory public liability insurance as required in the Civil Aviation Act.

i) A detailed airside operational plan; stating at least the following:

aa) The names of all airside operational personnel, their respective duties and reporting structures; and

bb) A detailed chronology of all airside personnel’s and display related functions, duties, activities, checks, inspections, briefings, prior to, during and after the event including the practice, rehearsal, validation days; and

cc) the site plan and layout for the event, indicating the position and distances for the airside vs. public side with demarcated crowd line, flight lines for the respective types, size, speed and complexity of the displays and aircraft as required further in this document, and detailing the method of indicating these flight lines on the ground to the display pilots; and

dd) First responder/emergency vehicles parking positions and response routes,

c) Airside Safety Tower, housing the ATC, FDD, FDSO, FCC
dd) PA stand/tower if different from the airside safety tower, emergency exits,
ee) Display aircraft parking, arriving aircraft parking etc.
NB! Also refer to any applicable legislation for compliance with insurance requirements.

4.6: 30 days prior:

a) All final airside arrangements with supporting documentation need to be complete and already submitted to RAASA.
b) Provisional flying display program, (FDD, FDSO and Program Director to check and confirm)
c) A list of all pilots names, display routines and aircraft types that will be participating.
d) A list of all pilots names, display routines and aircraft types that need to be validated by the FDD/FDSO for flat displays only, or a DAE prior to the show.
e) Copy of full pilots briefing and safety minima's and participants indemnity forms, (FDD & FDSO), and that these have been e-mailed to all airside and display flight participants.
f) All names, contact details and duties of the FCC and any other personnel and committee members that will have an active duty or function on the day of the event. (Organiser & FDD)
g) A signed letter of confirmation from the organiser that all municipal and private emergency services, Fire department, Ambulance, Hospitals, SAPS and Traffic etc, have been alerted and will be available in accordance with the emergency response and evacuation plans, and that all necessary approvals or permits have been obtained in writing. Including adherence to all applicable legislation, laws, regulations and Municipal by laws. (Organiser)
h) A final written and detailed airside operations plan if changes have been made (FDD & FDSO)
i) This shall include a detailed plan of the crowd line in relation to the airside layout, airside positions for emergency and support personnel, checks and procedures that need to be implemented and adhered to prior to and during the event, including the type and number of radios or other forms of communications, positions of all marshals, airside personnel positions and permitted areas.
j) Flight Display Directors or Flight Display Safety Officers may allocate pre-determined times and coordinate with ATC's for all arrivals and departures on application, no other times will then be accommodated if the air show program does not permit these delays.
k) The air show program will take preference over GA arrivals and departures, except in the case of prior arrangements or emergencies.

4.7: 14 Days prior:

a) Final written confirmation from the organiser that all safety standards, arrangements, and that participants, programs are complete and finalized.
b) Signed confirmation and acceptance forms returned to RAASA (Organiser)
c) Signed copies of all indemnity form for airside participants and display pilots.
d) RAASA may issue a Special Air Event permit if all administrative requirements and payments have been satisfactorily completed and submitted within the prescribed timeframes.
e) Proof of payment of the applicable fee for the SAE approval and oversight, as per the RAASA’s itemised invoice.
NOTE to Organiser: Where documents or administrative requirements cannot be supplied or adhered to in time due to delays beyond their control and within the prescribed time limits. The organiser shall provide RAASA with a written statement prior to the applicable deadline, outlining the cause for the delay, and how the matter has been addressed to ensure the process of finalisation.

RAASA in turn will acknowledge the written statement and may require an alternate deadline. Failing this or failing to reach any of the above or alternate deadlines will result in a cancelation of the application and RAASA will be unable to approve the SAE permit.

4.8: Post Event Requirements

4.8.1 Debrief

a) The FDD, FDSO and FCC as well as other event officials shall perform a debrief within five days after the event, unless the same FDD and FDSO officiate at an event the next week. This may be conducted in person, by telephone or by e-mail with all participants and the organising committee.

4.8.2 Post Event report

a) Once the debrief is completed the FDD and FDSO shall compile a consolidated post event report and submit this directly to RAASA no later than fourteen days after completion of the event.

4.9. Notes

a) RAASA may at any time during the above stated timeline request confirmation of any additional information
b) RAASA shall be advised of a cancelation of an event ASAP

NB! If any of the conditions above have not been satisfactorily adhered to within the required timeframe or sufficient reasons for any delays supplied in writing to RAASA within a reasonable time, the event permit may be declined, and the event removed from the calendar.
2.1

a) The event organiser/applicant and sponsors remains the accountable person (s) responsible for all matters during and related to the event, to ensure legal, regulatory and safety compliance, to put into place and apply effective safety and risk management measures, to protect participants, officials and members of the public be they spectators or otherwise.

b) It remains the responsibility of the event organiser, property owner, main sponsor and their agents to familiarize themselves and comply with the following legislation as applicable;

j) **Safety at Sports and Recreational Events Act (Act 2, of 2010)**
k) **Occupational Health and Safety Act (Act 85, of 1993)**
l) **Disaster Management Act (Ac, 57, of 2002)**
m) **Fire Brigade Services Act (Act 99, of 1987)**
r) **South African Police Service Act (Act 68, of 1995)**
o) **Liquor Act (Act 59, of 2003)**
p) **Explosives Act (Act 15, of 2003)**
q) **Civil Aviation Act (Act 13, of 2009) As well as the Regulations issued in terms thereof;**
r) **Any regional or local bylaws incidental to the planning and organizing of an event.**
s) **SA-CARS and CATS**
t) **The contents of this manual.**

2.2 **CIVIL AVIATION REGULATION (CAR) REQUIREMENTS**

a) **AIC 19.1 & AIC 19.2**
Where an event or flying display is at any venue open to the public, this places the responsibility on the event organiser, their sponsors, the FDD, FDSO, FCC and the participating pilots to ensure that all minimum safety standards and emergency response plans are adhered too.

b) For such an event, the event organiser must obtain a SAE permit in writing from RAASA.

c) Pilots performing displays must hold a valid display authorisation (DA).

d) Before an approval can be considered, RAASA must be satisfied that the organiser, FDD and FDSO are in good standing, be fit and proper for their role, having regard in particular for their previous conduct and experience, their administration, organisation, staffing and other arrangements to safely manage and oversee a special air event.

e) RAASA may consider such a person to be in good standing, fit and proper if a written recommendation has been submitted to RAASA by ASSA confirming the role, privileges and limitations that the person is accredited for.

f) In deciding if an application for approval should be made for a Special Air Event permit, organisers should note that the “accessible to the public” requirement is the principle requirement for complying with the “Safety at Sports and Recreational Events Act (SASREA Act 2, of 2010)” rather than relying on the “Fly-in” or “Free entry” element. Or limiting entry to “members of a club or organisation” such members, their friends and family are also members of the public.
g) Different conditions may apply to discipline specific events such as balloon and parachute events, these are covered separately in Chapter 7.

h) A Special air Event may have its own special rules, accordingly races, rallies, contests, competitions, fly-ins and airshows whether part of a flying display or not, may vary from certain requirements of the SACAR’s as determined by the DCA or RAASA.

i) Where the public has access to the site, or be in close proximity to the event, the organiser shall comply with requirements relating to public safety, particularly in relation to minimum separation distances between aircraft whether in flight or on the ground to the public, as well as restricted access to the active or airside.

2.3 MILITARY EVENTS, VENUES AND MILITARY PARTICIPATION IN CIVIL FLYING DISPLAYS

a) Military rules requires civilian display pilots flying at military displays to hold a DA or DA Exemption as evidence of display competence and limitations.

b) Participation by civilian pilots in military displays will be subject to compliance with display limits approved by the military authority.

c) Before any military aircraft may participate in a civil flying display its participation must be approved by the South African Air Force (SAAF).

d) In the case of SAAF military aircraft, it can therefore be reasonably assumed that the required approval has been giving by the SAAF when the display aircraft is allocated to the Flying Display.

e) When military aircraft participate at Civilian airshow the flight line and any minima’s determined by the FDD shall apply, unless specifically exempted in writing by the SAAF or RAASA.

2.4 FOREIGN PARTICIPATION

2.4.1 Foreign Civil Participants from Countries Operating a DA System similar to, or better than the one in South Africa.

a) Certain countries have issued, or are in the process of issuing DA’s to their display pilots.

b) DA’s issued by other countries may be validated by approved DAE’s and the DAC for pilots participating in displays in SA.

c) The limitations imposed on pilots holding a DA issued in another country whilst displaying in the SA, shall be the higher of the limits specified in the pilot’s DA or the limits imposed by the DAE or FDD in the Appendix I.

d) Pilots from other countries shall hold a SA DA provided they have met all the requirements as specified in Chapter 6 and have been recommended to RAASA by a SA DAE, or been exempted in writing from the above by the RAASA CEO.

e) The limitations of the SA DA will apply to Flying Displays flown in the South Africa only.

2.4.2 Foreign Civil Participation from non-ICAO Countries or Countries without a DA system

g) A foreign civil licensed pilot from non-ICAO countries or countries without a DA system wishing to take part in Flying Display permission is required to hold a SA DA or an exemption from the DCA.

h) Where a foreign, qualification equivalent to a DA is held, the DCA or RAASA may decide to accept it as confirmation of competence in considering the issue of a SA DA or an exemption from the DCA or RAASA CEO.
i) Further details may be obtained from the RAASA Operations Department.

j) The above requirement does not exempt the holder of a foreign pilot's license to first obtain a foreign pilots license validation as the SACARS from the SACAA or RAASA as applicable.
CHAPTER 3  AIR EVENT CATEGORIES

3.1 General.
   a) Due to diversity of aviation and the South African airshow circuit in terms of the number of partaking aircraft, and people expected, the following categorisation of aviation events is used:
   b) See Part 97 for further event definitions and requirements.

3.2 Definitions for Categories or Types of Events

3.2.1 Fly-in.
Definition
   a) An event or gathering of pilots at an airfield by means of flying their aircraft to a particular destination, for the purposes of a social get together as individuals, a group or club.

Limitations
   b) A fly-in is not for the purposes of a public gathering or entertaining the public.
   c) Fly-pasts, demonstrations or flying displays in level flight or aerobatic manoeuvres are not permitted.
   d) After landing, Aircraft are shut down until departure.

Exemptions
   e) Flying displays or fly-pasts performed by the holder of an Air Service License and AOC for flying displays and/or Aerobatic displays as approved by the SACAA.
   f) All such AOC holders shall apply for their own FUA from CAMU, and shall obtain approval for display in accordance with their AOC Opspec in writing from their relevant CAA POI prior to performing such displays.

Approval
   g) A fly-in does not require a special air event approval permit from RAASA, providing the event does not contain any of the activities of a special air event.
   h) The organiser of a fly-in remains responsible for compliance with all legislative and regulatory matters including public safety at such an event, further to ensure proper diligence and a duty of care is applied.
   i) All flying activities at a fly-in shall be conducted in compliance with the SACARS.

NB! If more than one AOC holder is performing a display at a particular air event or public gathering, the event shall be considered to be a special air event and shall comply with the requirements of this manual for approval, unless written approval or exemption from the DCA has been obtained in writing.

The holder of AOC together with the Organiser of the event shall remain responsible for all items required by the AOC, and ensure that all legislation, regulatory and safety requirements have been implemented and complied with.

RAASA does not approve or oversee AOC displays at events.
3.2.2 **Aviation Development or Mentorship Event:**

**Applicability**

Aviation Development and Mentorship Events shall apply to any group, club, association, organisation or ARO who intending to organise and present an aviation event other than a Fly-in or Airshow to their members.

**Application**

The applicant is required to submit a detailed manual of procedures no less than 90 days prior to the intended event.

The MOP shall include the scope of the event together with all supporting documents detailing:

- Event audit
- Event program
- Operational plan
- Event layout
- Emergency response plan
- Evacuation plan
- List of emergency services and personnel
- Safety personnel
- Local authority/land owner’s permission letters
- SAPS/SASRIA documents where applicable
- Letters of insurance.

Once satisfied that all regulatory and safety requirements have been addressed, RAASA may approve the MOP. If the MOP has been approved, the applicant may conduct their event in accordance with the provisions of the approved MOP and shall notify RAASA of such event no less than 30 days prior to event.

**Definition**

- a) A special air event or gathering of pilots as members of an approved ARO, aviation club or aviation organisation at an airfield by means of flying their aircraft to a particular destination for the purposes a social get together, and

- b) For the development and promotion of aviation safety through improving flying skills and gaining experience, by performing or taking part in flights, fly-pasts, displays, competitions, races, rallies or spot “accuracy” landing disciplines under the mentorship and direct supervision of approved DAE’s, mentors, instructors and approved safety personnel.

- c) These are section or discipline specific events and are organised by recognised, clubs, associations, organisations or ARO’s in accordance with an approved MOP.

**Limitations**

- d) A category D event is not for the purposes of a public gathering or entertaining the public irrespective if persons entering pay for entry or not, by means of fly-pasts or flying displays in level flight or aerobatic manoeuvres.

- e) Where pilots who are current members of the ARO, aviation club or aviation organisation bring along a family member or friend, they accept and assume all responsibility for that person, and ensuring that they have been adequately briefed and informed of the dangers and risk at flying events.
Exemptions

f) Flying displays or fly-pasts performed by the holder of an Air Service License and AOC for flying displays and/or Aerobatic displays as approved by the SACAA. All such AOC holders shall apply for their own FUA from CAMU and shall approval for display in accordance with their AOC Opspec in writing from their relevant CAA POI prior to performing such displays.

g) Aerobatic sequences flown by members of the Sports Aerobatic Club with the appropriate ratings and approved by the SAC, as a SAC sanctioned event or competition.

Approvals

h) Approval shall be obtained from RAASA.

i) In the event where an approved ARO, club or organisation is planning to hold an event in accordance with an approved events or competition MOP, RAASA shall be notified in writing no less than 90 days prior to the event, with written confirmation that all requirements have been adhered to in accordance with their approved procedures, and this MOP as applicable.

j) Where any regulatory or safety standard or requirements has not been provided to or accepted by RAASA, RAASA would be unable approve the event.
3.2.3 Airshows

Definition:

A special air event or gathering of pilots at an approved aerodrome or airfield for the purposes of a public gathering and entertaining the public by means of any number of aerial displays including flat displays, aerobatic displays and formation displays by suitably rated pilots.

Timelines for applications and approvals:

NB! All airshow organiser’s and applicants are required to refer and adhere to the timeline requirements in Chapter 1 point 4.

a) Small Airshow: or (Class C Special Air Event)

b) This category is allocated to an event that consists of no more than 10 individual display slots.

c) A formal application needs to be submitted to the RAASA No less than 150 days in advance.

d) Uncontrolled airspace with AFIS may be considered upon receipt of a formal application, or controlled airspace may be declared subject ATC availability and the size and complexity of the intended event and displays.

Minimum requirements and limitations

a) Limited types of flying displays are permitted by suitably rated display pilots for the purposes of entertaining the public.

b) Controlled airspace is required if aerobatic displays are included.

c) A clear and solid barrier needs to be in place between the public/crowd line and the active airside of such an event.

d) This category of event requires a FDD, with at least one apprentice FDSO as part of a mentoring program.

c) Medium Airshow: or Class B Event

a) This category is allocated to an event that consists of 11-15 individual acts.

b) A formal application needs to be submitted to RAASA no less than 150 days in advance,

c) controlled airspace shall be declared, and ATC availability confirmed.

Minimum requirements and limitations

a) Most types of flying displays are permitted by suitably rated display pilots for the purposes of entertaining the public.

b) A distinct barrier needs to be in place between the public/crowd line and the active airside of such an event.

c) This category event requires a FDD and two FDSO’s of which one may be part of a mentoring program.
d) **Large Airshow: or (Class A Event)**

   a) This category is allocated to an event that consists of 16 or more individual acts.
   
   b) A formal application needs to be submitted to the RAASA no less than 150 days in advance,
   
   c) Controlled airspace shall be declared and ATC availability confirmed.

**Minimum requirements and limitations**

a) All types of flying displays are permitted by suitably rated display pilots for the purposes of entertaining the public.

b) A clear and solid barrier needs to be in place between the public/crowd line and the active airside of such an event

b) In the case of a Military Event all procedures will be under the MOP’s and regulations of the Military.

d) In the case or large commercial or airline aircraft, prior approval needs to be obtained from the SACAA Part 135 or Part 121 department managers.

e) This category event requires a FDD and at least three FDSO's of which two may be part of a mentoring program, as well as a Ramp controller and Chief Marshal as part of the FCC.

d) **International Airshow**

   a) Same a Class A Event, This is an event held according to International standards with international participating, and will be evaluated and approved on an individual basis.

   e) **Competitions, Races and Rallies.**

   a) Unless an event is single discipline specific, organised and managed by an approved ARO and its members in accordance with standards and procedures approved in their MOP, any other event that is not an airshow, at a gathering on or off an airfield, by a group of pilots, including but not limited to competitions, races, rallies, accuracy landing, navigation, displays, or to compete against another pilot or pilots.

   b) Such events shall all be considered to be at least a Category D Special Air Event, and adhere to all the administrative, safety and approval requirements as determined for such an event.

   c) If RAASA deems the event equivalent to, or higher than a category C special air event, the organiser shall ensure administrative and safety requirements for that category of event are adhered.
3.2.4 AIC 19.2 Off-Airfield Fly pasts and Demonstration Flights

Applicability:

This section applies to the approval of off airfield fly-past’s and/or demonstration flights other than those provided for in AIC19.1

Application requirements with timeline:

NB: RAASA may consider an application for an off airfield fly-past or demonstration flight on a case by case basis. RAASA may request any additional documentation or information as may be required to consider such an application.

90 days prior to event

(a) Application form
(b) Local/ Land owners authority
(c) Approval/ request from organiser
(d) Copy of valid display Authorisation of pilots
(e) A letter from the insurance for public liability insurance wherein RAASA and the participating pilot are listed as a co-insured for the event.
(f) Manual of Procedure including a detailed Operations plan, which shall include:
   1. Map(s) of area depicting:
      a. Airspace consideration i.e. controlled vs uncontrolled airspace, ATC, AFIS, Unmanned etc.
      b. Route including take off area, landing area with estimated times
      c. Display area with distances from crowd
      d. Spectator area
      e. Nuisance areas i.e. overhead houses etc.
      f. Holding area
      g. Run in and display sequence direction
      h. Any further information required for the safe operation of the flight
   2. How the display area will be kept sterile.
   3. How will ground communication be achieved and who will be communicating with pilot informing of any important information from the ground?
   4. Height limitations? Taking into account the CAR and CATS, especially CAR 91.06.32
   5. Plan to brief emergency personnel regarding the use of your aircraft i.e. how to unlatch your aircraft door in case of an emergency etc.
   6. What is the time line of events i.e. what time emergency personnel be briefed etc., and are they suitably equipped to attend to an aviation/aircraft emergency, what time is the display set to commence.
   7. Emergency landing area?
   8. Emergency plan with emergency services are available in the case of an emergency.
   9. Special rescue requirements i.e. Police water wing & rescue divers when displaying overhead open bodies of water.

On receipt of the application, RAASA will notify the CAMU (Central Airspace Management Unit) at ATNS for special use airspace, and communicate all necessary publications. Rules for such event detailed in AIC 19.2
CHAPTER 4 | PERSONNEL AND PRELIMINARY PLANNING

4.1 THE EVENT ORGANISER/APPLICANT DUTIES

a) Where an Event Organiser/Applicant is a juristic person, a natural person shall be appointed in writing as proxy and such appointment supplied to RAASA. The organiser and sponsors accepts the overall accountability, responsibility, risk and liability to ensure compliance with all legal and safety requirements at an event.

b) The person appointed on behalf of an organisation, body, committee or sponsor of the event to the authorities as the case may be, shall be deemed to be the corresponding contact on behalf of the organisation, body, committee, sponsor of the event.

c) The organiser remains responsible for all matters of the event, to ensure legal and regulatory compliance, to put into place and apply effective safety and risk management measures, to protect participants, officials and members of the public be they spectators or otherwise.

d) The organiser has the responsibility to ensure all applicable approvals from the various and respective authorities have been obtained in writing, and to appoint suitable personnel, emergency services and other service providers to ensure compliance with legislation and regulations, safety, planning, administration and notification of particular aspects should only be allocated to people with the appropriate knowledge and experience.

e) Appoint a team or committee in two parts, to fulfil specific planning, functions and control.

   (1) Airside and flight display active areas; and
   (2) Public and spectator areas,

This should consist of at least the following,

4.2 Event Organiser/Applicant

a) To apply for and obtain written approval from the;

aa) South African Police Services, and
bb) Local Authorities, and
cc) Emergency services, and
dd) Land owners,

for the planned event in advance of submitting the application to RAASA.

Submit formal application forms and required documents as per the prescribed timeframes to RAASA.
4.3 **Event Secretary**

a) Shall be responsible to ensure that all administrative requirements and documentation is adhered to, communicated and disseminated to all relevant parties as per the applicable timeframes.

4.4 **Public and spectator areas coordinator** *(All non-airside or flying display planning and activities)*

a) Ensure compliance to all applicable legislation, regulations and safety standards related to public events.

b) Liaise with vendors, food & beverage providers, and suppliers of toilets, dustbins, entrance/gate staff and security, parking marshals, emergency services, cleaners, general media & photographers etc.

c) Obtain all required legal documentation and approvals such as liquor licenses, entertainment for kids, food stalls, standing and seated areas for the public, signage for parking, entry and exit points, emergency exit routes, public liability/indemnity statements, any other legal or safety requirement on the public side.

4.5 **Spectator and Public areas Safety Officer.** *(All public safety and security matters)*

a) Plan and ensure compliance with all matters related to public and spectator health and safety, and that the event is held in accordance with the Safety at Sports and Recreational Events Act, 2010, Health and Safety Act, local authorities’ bylaws and any other applicable legislation or regulations relevant to such an event, and that an approved and signed disaster management, emergency response and evacuation plan is in place.

b) Engineering certificates for any structures erected on the site.

c) Ensure approval and obtain certificates of compliance for electricity, water, gas, occupational health and safety etc. from appropriately rated organisations and/or authorities.

d) Sufficient and applicable insurance covers are obtained.

e) Apply to, notify, or negotiate with all relevant parties to arrange within the required time frames, for

1) Municipal approval,

2) SAPS, event risk categorisation (SASRIA),

3) Traffic police or Metro police as applicable to manage and control traffic,

4) Fire Departments or private firefighting services,

5) Ambulances with advanced life support at the airfield,

6) Hospitals and local Doctors and see if they are able and willing to assist in the event of emergencies,

7) Meet with airside FDD/FDSO, VOC/JOC and other emergency responders;

8) Disaster management and other emergency services to plan, develop and approve emergency response, disaster management and evacuation plans.

9) Applications and approvals from any other applicable authority or controlling body for activities or events other than flying displays.
NB! (This is a separate responsibility from the ASSA accredited FDD and FDSO who is responsible for flying displays).

4.6 Treasurer/finance

a) Manage financial matters, plan budgets, ensure that there are sufficient funds, funding or sponsors to cover the expenses prior to applying for an event permit. (Relying on Gate/Entry fees is normally not sufficient for such an event).

f) Ensure event insurance in case of poor weather or other unforeseen occurrence.

4.7 Chief Marshall

a) To provide for and/or train sufficient marshals to manage and maintain separation and discipline at all times on the airside and to ensure that no unauthorized persons enter the airside or approaches any aircraft.

NB! Special precaution and attention by the organiser and marshals needs to be paid to children as they are not aware of turning propellers and moving aircraft or vehicles.

b) To ensure that all airside accredited or authorised personnel wear reflective vests and/or display an airside accreditation card as issued by RAASA before being permitted on the airside.

4.8 Marketing, Promotions and Sales

a) To liaise with publications, newspapers, local businesses and shopping centres, schools, public adverts, produce and distribute, flyers, posters, e-mails, develop website, blogs and social media campaigns, advertise on aviation forums.

b) Market and sell advertising and static display stands to aviation organizations local businesses and general exhibitors.

c) Market and actively seek sponsors.

d) Develop, promote and ensure a proper T&D program has been prepared and implemented during the event.

e) Invite VIPs, Dignitaries and Special guests and ensure proper protocols are observed.

4.9 PRO and Sponsorships

a) Liaise with ASSA for accreditation and potential sponsors, approach sponsors other than those from ASSA, meet and plan with marketing, promotions and sales, to include sponsors logo’s and branding on flyers, posters and adverts.

b) Plan and coordinate programs for any special activities such as dinners or award ceremonies, the evening before or after the event, liaise with celebrity guests for entertainment.

c) Arrange for interviews with newspapers, TV, local radio stations.

d) Plan and invite previously disadvantaged persons and children from the local communities as part of the events aviation awareness and T&D campaign.

e) Plan a proper transformation and development program.
4.10 Head of Security or Security Company

a) As per the organiser, safety officers, and SAP arrangements and security plans.

4.11 Airside and Aviation related duties as required by RAASA for Airside event approval.

4.11.1 Airside and Flight Display/Co-ordinator and/or Program Director

a) Flying display coordinator/program director to contact and liaise with the FDD, FDSO, FCC, ramp controller, display pilots, skydivers, and all other participants, or persons to attend and perform displays’. And to ensure that all standards are adhered to as per the SAE MOP and instructed by the FDD. The airside co-ordinator may also be the appointed FDD.

b) To provide a clear and solid demarcations/barriers or fencing between the airside and public side with the correct distances as to ensure that the public is not able to gain access to the airside.

c) Provide demarcated areas for static aircraft, and arriving aircraft that may want to depart during the day, no public may enter or approach the area for arriving and departing aircraft.

d) Ensure that a suitable Tower is erected or provided with the appropriate engineer’s report as applicable for the FDD, FDSO, ATC, in cooperation with the FCC, which is elevated above the crowd with a full view of the runway, taxiways, AC parking, and flight line.

**NB! It is essential that the airside co-ordinator has the required experience and knowledge in this regard and that Airside matters in particular safety and regulatory issues.**

4.12 APPOINTMENT OF OFFICIALS

a) The event organiser shall ensure that suitable personnel be appointed and must be detailed to supervise the parking of aircraft, motor vehicles, structures, and able to operate a public address system if required, and to manage messengers or other personnel as may be required.

b) Sufficient marshals must be available, either from the police, private security or within the airshow community, to control members of the public, to ensure that emergency vehicle access is kept clear, to be available in the case of emergency and to prevent public access beyond the crowd line.

c) It is generally possible to find persons competent to undertake such duties from among the membership of a flying club or other suitable aviation organisation.

d) At a large Special Air Event, only persons experienced in flight line ground handling of aircraft should be used in the aircraft movement area.

e) All officials must be thoroughly briefed in the duties expected of them and provided with some means of identification, such as armbands.
4.13 THE FLIGHT DISPLAY DIRECTOR (FDD)

a) The Event Organiser shall appoint the FDD from a database of ASSA accredited persons, and take into consideration the geographic proximity and level of experience of the appointees in relation to the size and complexity of the event.

b) The FDD shall furnish reports to RAASA.

c) The FDD is the person appointed to command, control and oversee all flight displays and airside related safety matters in co-operation with the FCC at a special air event, and promote the safe conduct of all airside and aerial activities.

d) It therefore follows that the FDD must be suitably knowledgeable and experienced to manage the size and complexity of the flying displays, and matters relating to flying in general including flying displays.

e) The FDD is responsible for observing flying discipline, the approval of individual display routines, and oversight of all flying activities.

f) The FDD has the authority to set higher limits than the minima specified in the display permission, either individually, if he has reason to believe an individual pilot requires greater safety margins, or generally, if he believes that the whole flying display should be flown to a higher or further minima.

g) This may be done in consultation with participating pilots and/or DAEs if so required, however the FDD has the final word.

h) At a Fly-in, the operator or pilot in command of a participating aircraft may be nominated as the airside safety officer by the organiser if suitably experienced.

i) At Category A & B events, it is required that a separate Program Director is nominated to manage and communicate the flying program. He must be approved by the FDD, and have been an understudy as program director during at least 3 Category A or B events.

j) The FDD at Special air events may not take part in any flying display or other role such as event organiser etc.

k) A participating pilot may not act in any other capacity such as a FDD, or event organiser on the day of the event.

l) A participating pilot may however assist with the compilation of a program or assist the program director therewith.

m) It is essential that the FDD has adequate communications with the FDSO, FCC and all appropriate personnel and the display participants throughout all flying displays.
Example of a typical officials and hierarchy of the airside.

**Flight Display Director (FDD)**
- Overall command and control of Airside & FDSO (1)
- On Duty Observes and Manages & Box

**Flight Control Committee (FCC)**

**Program Director**
- Manages and adjusts flying display program in cooperation with FDSO and FDD

**Public Announcer**
- Commentary to public on displays and event activities.
  - During an emergency, the PA is an integral part of the emergency response.
  - Gives commentary to public to remain calm and update, or evacuate when order is given from VOC

**Ramp Director**
- Communicates between FDD/FDSO and display pilots on ground

**Head of Security**
- Manages all security personnel to ensure public and spectator security and controls public access to event and airside

**Chief Airside Marshal**
- Manages airside marshals and access to airside

**Emergency First Responders**, **Fire and Ambulance**
- Overall emergency command
- Incl other support Emergency services

**VOC**
- Overall emergency command

**VOC Airside Manager**
- Overall emergency command and control

**SAP Commander**
- Manages SAPS personnel and public areas incl public outside of event venue
4.13.1: FDD duties prior to the Event.

a) The FDD shall meet with the organisers and if applicable the airside coordinator/committee to discuss the scope of the planned event, displays and airside activities; it is the FDD’s duty to advise the organiser of the minimum requirements, safety standards and administrative requirements and time lines well in advance.

b) The FDD shall prepare an airside operations plan with a detailed checklist (same as a project manager) to monitor the progress of the airside preparations.

c) The FDD shall conduct a physical pre-event audit and complete the SAE audit form, this is a physical visit to the airfield and meeting with the organizing committee to discuss all relevant issues as per the audit form.

d) The FDD perform the audit or shall appoint an approved FDSO or FDSO’s to do so on his behalf, the FDD shall approve and sign the audit document and review the audit when next physically present at the venue.

NB! (This is not a duplicate of the previous year’s audit form, and shall be a new physical visit as there may be changes at the airfield from the previous event)

e) Conduct timeous meetings with the relevant emergency services, to discuss the scope and complexity of air events, and possible emergencies or disasters in order to compile a disaster management and evacuation plan. Discuss the best positioning of the first and second responders in relation to the runway, flight line and display area. Prepare and discuss the hazards unique in aviation such as Avgas, Jet A1, Smoke oil, Ejector seats, Magnesium components, Pyrotechnics etc.

f) Ensure that the airside emergency response and evacuation plan is developed, approved and signed by the senior manager from Disaster Management, or as applicable.

g) Discuss and plan with the emergency services and organiser where the VOC will be positioned in relation the FDD/ATC tower and the activation procedures.

h) Assist the organiser with a suitable ground plan and layout of all airside activities and operations, and to ensure that all minimum distances from the public side/crowd line to the nearest runway edge, flight/display line, refuel areas, taxiways, jet or prop blast areas, and any other areas that may pose a hazard to persons or property.

i) Prepare or assist with a provisional program in conjunction with the Program Director and organiser.

j) Ensure that all required airside administration and supporting documents are submitted to RAASA by the applicable responsible person within the required periods.

k) Plan a safety briefing for pilots and airside participants and all marshals, crew and airside personnel.

l) Validate all airside crew prior to the event, and ensure that they have or are issued with appropriate reflective vests.

m) Brief and observe all airside emergency responders perform rehearsal drills, to ensure that the first responder can reach and activate their emergency procedures on the airfield within a reasonable time, in particular in the event of an aircraft fire. ICAO minimums are three minutes; we should always strive to improve on this minimum through repeated drills with the fire services ahead of time. Also verify and ensure that the teams that will be on duty on the day or days of the event, are the same teams performing the rehearsal drills as most emergency service alternate teams during shifts.

n) Ensure that all emergency responders are briefed on the various aircraft for entry and egress. Explain seatbelt mechanisms, cockpit canopy latches as well as relevant information that may affect safety such as ejection seats, pyrotechnics, explosive bolts etc. Discuss and clarify different methods of
extinguishing aircraft/aviation based fires as aircraft may have magnesium components or smoke oil, and where critical areas such as fuel tanks are located etc.

o) Validate non-display rated participating pilots for flat display routines at least one day before the event.

p) Validate display pilots routines or where pilots with expired or un-current Display Authorisation where necessary.

q) Obtain a copy of the each display pilot/teams display routines in writing with the appropriate diagram or arresti sequence.

r) Ensure that the sequence can be read and understood by each FDD/FDSO and ATC.

4.13.2: Flight Display Director Duties during the Event

a) The FDD and/or ATC shall start his duties early on the day of the event with a final inspection of the airfield, runway, services and facilities to determine and observe if anything critical has changed since the pre-event audit and that all requirements are in order for the event to take place.

b) The FDD shall ensure that all emergency services are at their post on time and in the correct positions. This is followed with a safety briefing by the FDD/FDSO or their appointed official(s) with all relevant emergency crews prior to starting with any air displays.

c) The FDD shall determine the day’s conditions i.e. weather, wind direction and speeds, temp & humidity, density altitudes, visibility, and other factors that may affect display pilots and aircraft on the day. With particular consideration for density altitude and towards crowdline winds that may cause displays to drift towards spectators.

d) The FDD shall brief all relevant matters with the FDSO, ATC/AFIS, FCC, program director and ramp controller.

e) The FDD together with the FDSO shall finalize details for Safety briefing by including any new information as determined, as well as the day’s minimums.

f) The FDD together with the FDSO shall ensure that each participant completes an attendance register and signs an indemnity form, with contact details and e-mails prior to the briefing. In the case of a team, each member of the team shall sign an indemnity form as one person cannot sign an indemnity on behalf of another. NO INDEMNITY NO PARTICIPATION

g) The FDD shall conduct a Pilot Safety Briefing with all relevant parties i.e. Display pilots including Skydivers, Paragliders, ATC/AFIS, Organiser, Public commentator, Emergency services, Marshalls, airside approved media/photographers i.e. all parties performing a function related to airside activities including cars, bikes, cheerleaders or other acts etc.

k) The FDD shall observe and manage all flying displays at all times in close support and cooperation with the FDSO.

l) The FDD shall establish a clear system of two way communications with all members of the FCC, i.e. ATC, FDSO, program director, ramp controller, VOC, public commentator etc.

(NB! If time does not allow for ATC/AFIS and Public commentators, Marshalls, and emergency services to attend briefing then this should be done prior to the event or pilots briefing. A separate person may be appointed by the FDD to perform a briefing with media, marshals, providing the FDD held a briefing with the appointee on these matters)

(NB! Any late arrivals that have not made prior arrangements, attended a briefing or have not had their validations done on the day prior to the event may not take part in the event, the FDD shall ensure that such late requests do not place him or her under any duress or to make decisions that they would normally not permit)
m) In the case of an aviation/flight display accident or incident, the FDD shall maintain his position to observe the situation in order to communicate, co-ordinate and update the information to the relevant persons or organisations as required i.e.

aa) FDD or FDSO or ATC in control of the box or airside at the time – activates the crash alarm for first responders the react.

bb) VOC coordinates emergency response, Fire and Ambulance, and informs the SAPS

c) ATC – Controls and coordinates airspace and airborne aircraft

dd) VOC assumes control and command and coordinates emergency, rescue and evacuation procedures. Emergency services other than first responders remain on standby and await for further instructions from VOC.

e) FDSO- shall remain at his post after handing the display box back to ATC and assist the FDD, ATC and VOC with communications and duties as delegated by FDD.

ff) Public announcer – Shall remain at their post whilst calmly informing spectators to remain calm and not panic, run etc. The PA shall follow instructions from the VOC and/or FDD to make further announcements or calmly follow evacuation routes.

gg) SAPS – Manages crowd control and security and helps with evacuation

hh) Hospitals – standby as instructed by VOC

ii) Airside marshals – maintains calm and ensure no persons enter the airside

jj) Accident investigations department, once notified advised FDD of actions,

kk) Security – maintains security and crowd control and helps with evacuation when required

ll) CAA, if present standby to assist RAASA and FDD if required

mm) RAASA, if present standby and assist FDD if required

nn) Other member of FCC including program director, ramp controller, chief marshals shall remain at their posts and follow instructions as directed by the FDD.

oo) Media, in particular photographers to remain clear of any incident or accident, and maintain a professional attitude, media is not permitted to access airside or approach accidents,

n) The FDD shall also ensure that the crash site is contained and protected by the security and/or SAPS once the emergency services have complete any fire and rescue duties.

o) aa) The decision if the show should continue after an accident or not.

bb) The FDD and FDSO will have the final decision if a show should continue or not.

cc) Discussions and consideration should be given to the ATC’s and emergency responders or representatives.

dd) The FDD and FDSO will meet with FDC, and with the display pilots, or display pilot’s nominated representative prior to the final decision.
4.13.3: FDD Duties Post Event.

a) Once the air displays that formed part of the official program have ended and called to a close by the FDD’s, the FDD/FDSO and FCC’s airside duty ends.

b) The FDD shall conduct a post event briefing with the FCC, participants and organiser. This briefing may be done in person or by other means i.e. e-mail, conference call or any other acceptable method of communication.

c) The FDD shall compile and submit a post event report directly to the RAASA operations manager within five working days following the event.

d) All incidents, accidents, safety or regulatory occurrences and violations shall be addressed by the FDD and reported in writing to the RAASA operations manager during the next working day.

4.14 ASSA FDD accreditation Booklet (Example)

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**ASSA**

**ACCREDITED**

- Flight Display Director -

Name: Peter Mc Safety
ID no: 123456789007
AeCSA no: 9876
Telephone no: 011 082 1000

The FDD is accredited by ASSA.

All non-compliances, incidents or irregularities shall be reported ASAP, and included in the post event report.

Safety is non-negotiable and a critical criteria, managing the airside of a Special Air Event on the airside is the function of the appointed officials.

Only authorised and approved participants (on the ground and in the air) are sanctioned to participate in any Airshow activity or gain access to the airside if so approved by the FDD.

By signing this document all FDD’s agree to abide by the ASSA code of conduct and subject themselves to its Ethics and Disciplinary code.

__________________________

ASSA

__________________________

Flight Display Director
### PRIVILEGES & LIMITATIONS –

#### The FDD

Shall be permitted to have access to all areas of a Special Air Event in South Africa.

Shall determine the times when a Special Air Event Starts and Finishes during daylight hours and in accordance with the provisions of permit.

Shall ensure that all participants are briefed prior to the start of an event.

Shall be entitled to suspend or cancel a Special Air Event on reasonable grounds or in the event of a Safety or Security risk.

May request assistance from a RAASA official or the SAP in the event of non-compliances, safety or security concerns.

May request assistance from the SAP in the event of disorderly, non-compliant or dangerous conduct from any participant or member of the public.

Shall not permit any member of the public or participants to interfere with or influence the FDD, FDSO or ATC in the performance of their duties.

Shall ensure that the Control tower remains clear of and with no access or interference of any unauthorised persons

Shall not leave his or her post unless replaced by another suitable FDD or FDSO.

#### Emergency Responses

Shall inform the VOC & FCC immediately in the event of an incident or accident.

Shall not, nor allow any person to interfere or attempt to interfere with the VOC, FC or ATC and Emergency services in the Performance of their duties.

The first priority at any incident or accident site is to preserve life and/or prevent any further injury or death.

Only a doctor or coroner may declare a person deceased.

In the case of a fatality the scene or accident site is considered to be a crime scene and only the SAP shall remain in charge of the site.

Only the SAP may order or instruct a body or bodies of the deceased to be removed from the scene.

Once all injured persons and/or bodies have been removed and no further rescue work is being carried out the site shall be guarded with a perimeter by the SAP or other Emergency services until, an appointed Air Accident investigator is in charge of the site, and only persons permitted by the accident investigator may enter the site.

If applicable the accident investigator may order the FDD or FDSO that the plane may be removed from the accident scene or site.

Where no investigator is present or enroute the FDD or ATC may instruct the AC to be removed from a runway.

The FDD shall make the final decision to continue or cancel the airshow, unless the permit is withdrawn by RAASA.
4.15: Flight Display Safety Officer (FDSO) duties and responsibilities.

a) The FDSO is the person or persons appointed by the FDD to observe all flying displays, once the display box has been formally handed over to the FDSO by the ATC, and the FDSO has confirmed the hand over verbally to the ATC.

b) The FDSO on duty may not participate in a flying display, unless planned and agreed with by the FDD and providing there is at least one other approved FDSO to manage the display box following a formal hand over procedure not less than 30 min prior to vacating his post, the same procedure will apply when handing the box back.

c) All airshow FDD’s shall ensure that at least one or more FDSO is appointed to assist the FDD in various safety and supporting roles.

d) At special air events, all second and third FDSO’s shall assist and report to the FDD.

e) A suitable second FDSO may relieve the primary FDSO in managing the box for a specified period in order to take comfort or lunch breaks following a formal hand over procedure not less than 15 min prior to the FDSO in duty vacating his post, the same will apply when handing the box back.

f) The FDSO shall cooperate with and support the FDD and FCC to manage and control the airside and flying display activities of an event, i.e.

4.16 Flying Control Committee (FCC)

a) A Flying Display Committee (FCC) must be utilised at all events, to support and assist the FDD; with

   aa) the assessment of submitted display routines or profiles; and
   bb) in monitoring all display standards and safety margins; and
   cc) providing specialist knowledge for specific display routines; and
   dd) offering in depth knowledge in the case if infringement of the safety standards and regulations.

b) The FCC should be available throughout the period of the Flying Displays.

c) They should assess all items for breach of the display regulations, passing their comment to the FDD for appropriate action.

d) At least one member (Marshall) of the FCC should be positioned on the crowd line, with direct communication to the FDD whilst flying is in progress.

e) At least one member of the FCC should hold a current DA or be a nominated display buddy as per the display pilots buddy system.

Emergency Control Centre as part of FCC

Part of the FCC’s planning for events must include a Venue Operations Centre (VOC) that will control the logistics and liaise with the FDD and Event Organiser for the show, an where applicable an Emergency Control Centre (ECC) the role of which is the following:

a) Assisting the FDD to manage any emergencies and communications.

b) Liaising with the emergency services in the area on all matters related to possible emergencies.
c) Assist the FDD to develop a checklist of possible occurrences, with names and contact numbers in such an event.

d) Ensure that all personnel have a list of the relevant names and contact numbers, i.e. FDD, FDSO, ATNS, CAA, Accident Investigators, SAPS, Ambulance, Fire Department, Hospitals, VOC/JOC personnel, Organiser etc.

e) Identify and clear emergency routes with assistance from SAPS, traffic, Marshalls, security to all possible areas that may need to be reached in an emergency.

f) Assist with co-ordination of the safety and crash plan with the FDD, ATC, FDSO, VOC and emergency services.

NB! The VOC and ECC must be manned at all times during the event. (The VOC and ECC could be the same persons depending on the venue, number of personnel etc.)

4.17 Airspace and ATNS/ATC duties

a) Where possible all air shows shall have controlled airspace (Class D) with suitably experienced ATC’s to ensure that proper control can be maintained.

b) The airshow ATC’s form part of the FCC and support the FDD, and are in control of all airspace related matters.

c) Once an air show has started and an ATC instructs a arriving pilots to remain clear of the airspace or on the ground, this is a legal instruction and not a suggestion, the same applies for aircraft wanting to perform an impromptu fly past/display or request early departure.

d) The ATC on duty shall hand over the display box (display area) prior to the start of a flying display to the FDSO through a clear pre-arranged method of communication, and the FDSO shall in turn and the box back to the ATC through the same system of communication. Each shall read back to acknowledge control of the box and that the other has heard and understood.

e) The airspace needs to remain sterile once an air show or display starts and until it is complete.

NB! (AFIS may not be sufficient for air shows. AFIS cannot control, issue instructions and maintain sterile airspace.)

f) Due to limited ATC personnel approved for air shows and special air events, a limited number of air shows or special air events will have ATC provided, should your event application not be submitted on time to allocate personnel your event will not be able to be approved.

g) A proper protocol for communication to be agreed upon and briefed and followed for communications between the FDD, FDSO and the ATC at event to have a clear understanding of the others operational requirements and duties and to ensure that no confusion and/or conflict exists.

h) Should the FDD and/or FDSO need to communicate with Pilots who are not complying with any minimums as determined by the FDD, these need to be communicated by the FDSO on the Box frequency if the display is in the box, or through the ATC where the FDSO does have control of the box without interfering or disrupting the others duties or as briefed prior to the event.

i) It is essential that a separate briefing is held between the FDD, FDSO and ATC prior to the start of the air show or event to clarify the minimums and standards as well as the FDD, FDSO expectations from the FCC to manage a safe event.

j) The ATC performs a supporting role at an Air show to the FDD and needs to clearly understand the safety minimums, whilst still being allowed to perform their duties in controlling the airspace around the...
airshow, air traffic not in the display box once handed over to the FDSO be they in or out bound and on the ground, and maintaining separations for arrivals and departures.

g) The FDD or FDSO may communicate with aircraft in the display box, and if in possession of a valid restricted or general radio license during their display or validation; however any RT from the FDD or FDSO to the display pilots or team should be kept to a minimum and essential communications only or as briefed prior to the event.

h) A clear understanding should be achieved between each role player’s Expertise vs. their Responsibility, i.e. the ATC is the expert in controlling air traffic, giving clearances for takeoffs and landings and maintaining safe separations for arriving and departing aircraft, i.e. considering wake turbulence etc. and this is their responsibility,

i) It is the FDD and FDSO’s expertise to observe and ensure that flying display in the display box once handed over by the ATC performs according to their display authorizations, limitations and routines and that aircraft maintain the minimum heights and distances from spectator and public areas.

j) Should the need arise for the FDSO to inform a pilot performing a display in the box that they are infringing on these safe minima’s the instruction to ABORT DISPLAY or REMAIN CLEAR, higher (STEP UP) or further (STEP BACK) it is the FDSO’s responsibility to take action and communicate directly, or if required through the ATC where the FDSO does not have the box, for the pilots to act accordingly.

k) Should the pilots not respond as per the FDSO’s request or requirements to adhere to minimums for the benefit of safety, the display or event may be suspended by the FDD until the situation has been resolved, during a suspended period the ATC may permit regular arrivals or departures, but no flying displays may take place.

l) After it has been announced that the event is completed, the ATC remains on duty as per the NOTAM or AIP supplement to ensure that all pilots that depart, adhere and comply with regulations and general safety procedures until all departures are complete and/or the ATC has reported on air that the tower is closed and unmanned procedures will now apply.

m) Any safety violations should be addressed by the FDD and reported to RAASA on the next working day.

4.18 FLIGHT CREW

a) Any civilian pilot taking part in a Special Air Event, must possess a current and valid DA.

b) Details of the DA system, validity of DA’s and DA Requirements can be found in Chapter 6.

c) Additional information may be sought from the RAASA Operations Department.

d) Exemptions from the need to hold a DA may be considered by RAASA on receipt of a written application only.

e) This is of particular advantage to Air Operator’s Certificate (AOC) operators (large transport aircraft, police, medical and S & R helicopters, etc.) where the display given is a role demonstration or simple flypast.

f) Before a DA Exemption can be considered, a detailed description of the display and demonstrated to the FDD at least one day prior to the airshow.

g) Military display pilots are approved and authorised as specified by the SAAF. FDD,s should note, however military pilots are subject to the limitations imposed within the flying display areas when they appear at a civilian airshows.

h) In practice, this rarely causes difficulty because the limits set down in by the SAAF are generally at least the same, or higher, than those imposed in this MOP.
i) The only conflict that may arise is on an off-airfield site where special considerations have led to the imposition of a higher than usual minimum display limitations in the Permission.

j) A participating civilian pilot must hold a valid flight crew licence, which entitles him to fly the type of aircraft that is to be displayed.

k) An aircraft with a MTWA not exceeding 5700kg may be flown by a PPL holder, or by a professional pilot exercising the private privileges of the licence, provided the licence holder remains current as contained in their logbook, or Test for the relevant aircraft Groups A and/or B.

l) For an aircraft in excess of 5700kg MTOW an individual type rating or, in the case of aircraft where no type rating exists, a valid exemption from the need to hold a Type Rating, is required for either the private or the commercial privileges of a SA civil licence.

m) Applications for exemptions to (l) above shall be made to the CAA.

4.19 Responsibility of Pilot in Command

a) The responsibility for ensuring that an aircraft is operated in accordance with its POH and Certificate of Airworthiness or Authority to Fly rests with the pilot in command.

b) The pilot in command remains responsible to ensure that no persons are on board any aircraft during a fly-past or display routine.

c) The pilot in command remains responsible to ensure that they comply to all applicable regulations at all times.

d) The pilot in command remains responsible to ensure that they comply with applicable flight time and duty periods. Where a pilot plans to perform more than one display or in more than one aircraft, they shall liaise with the FDD to plan the program accordingly and ensure sufficient time for rest, rehydration, body breaks, de-briefing or pre-flight briefing, meals strap in, refuelling etc. in between displays and that pilots are not fatigued which could result in poor decision making and a lapse on concentration.

4.20 Minimum Fuel Requirements

a) The pilot in command shall ensure that the minimum required fuel for the display shall include:
   aa) Fuel for the display,
   bb) Sufficient fuel for holding,
   cc) Sufficient fuel to reach a suitable alternate runway,
   dd) Sufficient reserve fuel as per the regulations

b) If an aircraft is unable to comply with the above, the runway must be made available to that aircraft for the duration of the display, including take-off and landing and no other movements may be permitted on the runway.
4.21 Emergency response services Duties & responsibilities

a) Supply the necessary personnel to man the VOC.

b) Develop and approve the Disaster management and Evacuation plans.

c) Ensure that they understand the full scope and complexity of the event, its activities, machinery, participants, hazardous materials and foreseeable emergencies that may arise.

d) Ensure that they have the appropriate training and equipment in a ready state to expedite, manage and bring under control any foreseeable emergencies that may arise within the event property and immediate surrounds.

e) Maintain a vigil and visible presence throughout the entire event

f) Maintain a state of readiness, awareness and surveillance of all activities on both the airside and public side for the duration of the event.

g) Ensure that adequate planning and preparation is in place to react to, locate, travel, manage and bring under control any foreseeable emergency within a 5NM radius of the airfield or event location.

h) Perform rehearsal drills at least one day prior to event with the same team that will be on duty during the event.

i) Maintain a listening radio watch with the FDD FDSO, ATC, VOC and the organiser throughout the event

4.22 Public Commentators duties, privileges and limitations

a) Ensure that there are sufficient quality speakers to cover the entire distance of the public/crowd line, for all to hear clearly any announcements that may occur or be deemed necessary in the event of an emergency or an evacuation.

b) Arrange that the Public commentator’s position or raised platform allows for an unobstructed view of the entire public/crowd line and airside display line to accurately announce the display program in real time.

c) Ensure that there is no radio, noise or signal interference with the ATC and FDD/FDSO radio’s, and that the public commentators speakers do not prevent the ATC, FDD/FDSO and VOC from hearing each other and pilots on their radio’s, and cannot communicate without the need for headsets.

d) Where the public commentator wishes to patch into the display aircrafts radio freq for commentary from the display pilot during or following a display, the public commentator shall first obtain approval from the FDD, together with the display pilot or team leader and the ATC prior to the event.

e) Entertain the public by playing music, announcing activities in a knowledgeable and professional, accurately reporting on all displays as to inform and educate the spectators.

f) In case of an Emergency it is the public commentator’s responsibility to remain calm and remain at his post at all times in order to ensure that the public remains calm, by reassuring them; and by keeping them informed should they need to move in an orderly fashion towards emergency exit points on instruction from the VOC, SAPS, FDD or Security services.

g) The Public commentator may not under any circumstances interfere with the FDD, DFSO, ATC, Pilots, Marshalls and/or Emergency Services during the performance of their duties.

h) The public commentator may not issue any warnings or comments about accidents, incidents, injuries or any other emergency unless it is with the clear permission of the FDD, FDSO, ATC, SAPS or VOC, all such personnel shall co-ordinate through the FDD.
4.23 Airside Photographers Duties & Responsibilities

a) It is understood that access to the airside by accredited persons is undertaken entirely at a person’s own risk if they are working for the media, be it full or part time or as a freelance.

b) It is further understood that an airside accreditation does not entitle or guarantee a person access to the airside, and would require specific approval from the FDD and/or FDSO to go to pre-determined areas only.

c) Obtain an airside photographer’s accreditation card from the organiser.

d) Register and display their airside clearance for the day with a visible airside media badge to be displayed at all times for each specific event.

e) Ensure that a clearly defined Day-Glo/Reflective vest and media number is worn at all times.

f) Attend the media safety briefing prior to gaining access to the airside. (FDD’s responsibility)

g) Remain well clear of runways, taxi ways and any other areas as per the FDD’s briefing or instructions at any time.

h) Never approach or cross runways without the prior permission of the FDD and ATC, such transgression will result in the withdrawal of airside accreditation.

i) Should any special clearances be sought, i.e. air to air photo shoots clearance should be applied for with the FDD and ATC prior to event, if no clearance has been approved with a pre declared time slot approved no departure will be allowed.

j) In case of an Emergency (accident) all Media are to remain well clear of the sight to allow the emergency services access to perform their duties.

k) Media and photographers are not permitted into or onto the FDD/ATC tower or VOC unless specifically approved by the FDD.

l) Media and photographers are not permitted to interfere or interrupt the FDD, FDSO or ATC under any circumstances, such action will lead to the removal of the person in question from the entire venue. Where an ATC is interfered with such actions could lead to the arrest and criminal charges of the transgressor.

NB! (Any media or photographers attempting to interfere with officials or the emergency services by getting in the way to take will be severely dealt with, images of this type of accident for publication is in poor taste and will not be tolerated, If used for accident investigation at the request of the FDD or accident investigator this should be done at a safe distance and accompanied by the FDD or AiID investigator)

4.24 ORGANISERS RESPONSIBILITY AND PRELIMINARY PLANNING

a) The Event Organiser will need to consider and make appropriate arrangements for the following:

b) Where a venue or airfield, and matter related thereto cannot comply with legal and/or safety standards the organiser should understand that the airshow and or airside activities in question shall not be approved.

c) Where an organiser or sponsor has already started with the planning, marketing, sales or expenditure of an event, it remains the organiser’s or sponsors responsibility to first consult with the applicable authorities including RAASA. RAASA decisions to approve or decline an SAE application is not based on commercial or financial considerations, and only on legal and safety considerations.
d) Where RAASA has indicated verbally or in writing that it in principal it supports a planned SAE or event, this shall not be considered as an approval. Its support in principal would be on the assumption that all legal and safety standards shall be complied with and in place as per the application and administrative requirements of this manual or any other legal requirement.

e) RAASA accepts no responsibility for financial or other losses incurred as a result of an unsuccessful application or event.

aa) Event site and Flying Display management, including adjoining or off airfield properties and permissions where display flight may be performed,

bb) Pre Event Audit and site assessment,

cc) Spectator enclosures, car parks and public address system;

dd) Parking and ground manoeuvring of aircraft (participants, visitors, and static displays)

e) Distance from crowd line to nearest rwy edge no less than 100 meters

ff) Flight display line parallel to crowd line and no less than 150 meters,

ff) Minimum heights and direction for overflight of spectators and car parks,

gg) Determining minimum heights (Hard deck) for all displays,

hh) Aircraft minimum and maximum speeds;

ii) Weather minima;

jj) use and allocation of radio frequencies;

kk) ground special effects safety;

ll) safety briefings;

mm) aircraft and pilot document checks and insurance

nn) pilot display programmes,

oo) Aircraft scrutineering

pp) pleasure flights;

qq) parachuting or paragliding as part of a Flying Display;

rr) model aircraft as part of a Flying Display.

ss) Actions in the event of an aircraft accident

tt) Etc

f) Liaison with RAASA, ATNS, CAA, AIID and the Local Authority and Emergency Services including:

aa) prior application for the event to RAASA;

bb) notification time scales;

NOTE: Certain of these aspects are discussed in detail under separate chapters.
CHAPTER 5  THE FLYING DISPLAY – SITE AND DISPLAY MANAGEMENT

5.1 SITE ASSESSMENT

a) Where the Special Air Event is held at a licensed or registered aerodrome the licensee remains responsible for ensuring that the conditions of the aerodrome licence are not infringed.

b) If any such condition is likely to be infringed then early, discussion must take place between the Event Organiser the FDD and the Aerodrome Licensee.

c) The Aerodrome Licensee or his representative (or the aerodrome operators if the aerodrome is unlicensed) must be involved in the preparation for the Special Air Event.

d) While many Flying Displays and Special Events are held at licensed or registered aerodromes and can take advantages of facilities already available, a number are staged at other sites, in such cases the organiser shall prepare a manual of procedures specific to that event, and submit such MOP for approval no less than 180 days prior to the event.

e) A site is sometimes used merely for the assembly of spectators and aircraft do not take-off or land there.

f) Proper consultation and written approvals shall be obtained from adjoining or off airfield property owners or local authorities, where the display box or activities are not contained within the lateral limits of the airfield boundaries.

g) Having obtained written permissions, in the event where display boxes or display activities encroach or are performed over an adjoining property, properties or an area, such as beaches, bodies of water, settlements etc, sufficient measures shall be in place to prevent access and entry by the public. Failing such measures, displays may not take place over these areas.

h) FDD’s should impose the appropriate minimum height restrictions over local sensitive and congested areas. Details of any restrictions imposed should be clearly communicated to participating pilots in the Flying Display instructions.

i) Gas/Helium filled toy balloons when released are a potential hazard to aircraft.

j) Event Organisers must ensure that the vendors of such balloons are not allowed into the public enclosures.

k) Existing legislation provides that unmanned, gas-filled, advertising balloons should not be flown in captive flight at or near an aerodrome.

l) Organisers are reminded that it is compulsory to obtain public liability insurance for the event in accordance with the “Safety at Sports and Recreational Events Act (Act 2, of 2010)”

5.2 SPECTATOR ENCLOSURES, CAR PARKS AND PUBLIC ADDRESS SYSTEM

a) The Airshow Organiser and FDD must carefully select sites for the spectator enclosures and car parks in relation to and clear of the aircraft landing areas and flight paths during the Flying Display.

b) Spectator enclosures shall be positioned behind the crowd line, which is parallel to the Display Line.

c) Normally spectator enclosures and car parks should be confined to one side of the site thus allowing aircraft maximum freedom of movement on the other side.

d) A public address system covering the spectator enclosures is required and of great assistance in crowd control, and is essential where large numbers are involved.

e) Such a system, when installed, must be audible along the entire length of the Crowd Line.
f) The Commentator should be in a position where important messages or emergency information can be given to him for rapid broadcast to the public.

g) Consideration should be given to pre-planning certain messages to cover possible major emergency situations.

5.3 PARKING AND GROUND MANOEUVRING OF AIRCRAFT

a) Aircraft taking part in the airshow should be segregated from both visiting and static aircraft parks unless arrangements are made to tow aircraft from the static aircraft parks to an aircraft parking or manoeuvring area, appropriately segregated from the public, prior to start.

b) In this case, adequate arrangements must be made to ensure public safety during the aircraft move.

c) Under no circumstances or at any time will aircraft have any engines running or move under their own power in and around or in close proximity to members of the public and spectators, unless such spectators are positioned behind a secure solid barrier that separates them from the aircraft and aircraft movements.

d) Appropriate security should be in place to guard against interference with aircraft.

e) Pilots should be advised to ensure that starting systems etc are isolated.

f) Fire extinguishers should be readily available and aircraft should be parked so that fire vehicles can achieve easy access and move freely among them.

g) Aircraft parking areas shall be out of bounds to spectators when aircraft engines are running or aircraft are taxiing.

h) Spectator enclosures should be sited away from taxiways and runway strips and so arranged that no part of a taxiing aircraft passes within 10 metres of them.

i) This distance will need to be increased if spectators are positioned behind or close to where aircraft are ground running engines particularly in the case of high powered aircraft, jet aircraft or large helicopters, and more particularly when aircraft are likely to use significant amounts of power such as when turning.

j) Helicopters should only be permitted to ground taxi far away from spectators, aircraft parking and car parking areas.

k) Spectators shall not be allowed closer than 30 metres to any fixed refuelling area, nor closer than 30 metres radial from any fuelling or venting point on an aircraft or bowers whilst refuelling is being carried out.

l) Effective barriers (Not barrier tape or soft moveable barriers) and marshalling arrangements are required to keep spectators clear of aircraft manoeuvring areas.

m) Areas in which spectators are not permitted must be properly enclosed at all times.

n) Marshals must be detailed to control the movement of spectators throughout the event.

o) Smoking shall not be permitted in aircraft or closer than 50 meters of aircraft parking areas or static aircraft parks, fuel bowers or refuelling areas.

p) Light aircraft may take-off and land provided the runway is not less than 100 metres from the crowd Line.

q) The runway should be kept available to the maximum extent for emergency purposes during the Flying Display and aircraft departing and landing should minimise the time they occupy the runway whilst other aircraft are displaying.
5.4 THE DISPLAY LINE

a) Displaying aircraft perform relative to a display line, which must be clearly identified.

b) On an aerodrome, this is normally parallel to the far side of a runway or the crowd line, on off-aerodrome sites, parallel to any spectators and some significant feature.

c) Where the Display Line is not clearly delineated by a paved runway or other obvious line feature it can be marked with day-glo pyramids or panels, whitewashed lines, or by some other suitable method such as an imaginary line running parallel to a defined feature such as a road, runway, taxiway or structure.

d) For aircraft flying in formation, the distances are applicable to the aircraft performing nearest to the Crowd Line.

e) Whilst the minimum distance shall be as per the table in 5.5 below, the minimum distance between the display line (flight line) and crowd line, shall be further as determined by the FDD based on the type, size, weight, complexity and speed of the aircraft and display sequence, as well as any other factors that may have an influence on the safety of the display and spectators, such as topography, geography, fauna and flora and the layout of the airfield, buildings, structures and surrounding areas.

f) Speciality acts such as ribbon cuts, knife edge fly pasts, touch and goes, short field take offs and landings etc, may be considered providing that a suitable plan to mitigate the risk and manage public safety, has been developed or the runway to crowd line distances are further away to permit this.

g) In the case where faster, heavier or more complex aircraft are landing and taking off at an event, the minimum distance from the nearest edge of the runway and/or flight/display line to the closest point of the public/crowd line should be extended accordingly, special consideration should be given to the active runway in terms of landing and taking off in relation to where the spectators are positioned and the energy of the arriving and departing aircraft.

h) Pilots should plan their flying sequence such that they can always regain the Display Line without infringing the minimum lateral separation distance from the Crowd Line.

i) Effects of any on-crowd velocity vectors and on-crowd wind components must be taken into account to further extend the display line.

j) No flights may be flown towards the crowd line or open assembly of persons or car park where people are permitted to gather.

k) Notwithstanding the requirements above approved manoeuvres such as a formation switchblade with aircraft flying toward the crowd line must at all times remain outside a 45° or greater cone depending on the width of the crowd line, and may not extend closer than the distance of the applicable display line.

l) The FDD, based on the type, size, weight, complexity and speed of the aircraft and display sequence should determine further distances of such a manoeuvre.

m) No flights may be performed while approaching the crowd line from the rear, unless specifically approved by the safety officer and must at all times remain outside a 45° or greater cone of the crowd line and at least 1000ft above the crowd.

n) Rotorcraft must not be flown in such proximity to spectators’ enclosures, buildings or aircraft on the ground as to cause a possible hazard or nuisance either from down wash or as a result of control difficulties.

o) Similarly, helicopters with underslung loads should only be flown over open and clear areas.
### 5.5 Minimum Distance Parallel To And From The Crowd Line To The Nearest Edge Of The Display Lines

#### A) All Microlight and LightsporT Aircraft With A MTOW Below 600kg

<table>
<thead>
<tr>
<th>Aircraft Display Speed</th>
<th>Type of Display</th>
<th>Flat Fly Past (Wings Level)</th>
<th>Aerobatics or Aerobatic Manoeuvres</th>
<th>Rotorcraft</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model aircraft (excluding Jets)</td>
<td>50m</td>
<td>100m</td>
<td>50m</td>
<td></td>
</tr>
<tr>
<td>Model Jets</td>
<td>80m</td>
<td>100m</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>Less than 50kts IAS</td>
<td>70m</td>
<td>100m</td>
<td>150m</td>
<td></td>
</tr>
<tr>
<td>50kts to 90kts IAS</td>
<td>80m</td>
<td>150m</td>
<td>150m</td>
<td></td>
</tr>
<tr>
<td>Greater than 90kts IAS, less than 150Kts IAS</td>
<td>100m</td>
<td>200m</td>
<td>200m</td>
<td></td>
</tr>
</tbody>
</table>

#### B) All Light Aircraft With A MTOW Below 1200kg

<table>
<thead>
<tr>
<th>Rotorcraft take-off, landing &amp; hover &amp; transition</th>
<th>Flat Fly Past (Wings Level)</th>
<th>Aerobatics or Aerobatic Manoeuvres</th>
<th>Rotorcraft</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 150kts IAS</td>
<td>150m</td>
<td>200m</td>
<td>200m</td>
</tr>
<tr>
<td>150kts to 200kts IAS</td>
<td>150m</td>
<td>230m</td>
<td>250m</td>
</tr>
<tr>
<td>Greater than 200kts IAS, less than 300kts IAS</td>
<td>150m</td>
<td>250m</td>
<td>300m</td>
</tr>
</tbody>
</table>

#### C) All Aircraft With A MTOW Greater Than 1200kg And Less Than 2545kg

<table>
<thead>
<tr>
<th>Rotorcraft take-off, landing &amp; hover &amp; transition</th>
<th>Flat Fly Past (Wings Level)</th>
<th>Aerobatics or Aerobatic Manoeuvres</th>
<th>Rotorcraft</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 150kts IAS</td>
<td>150m</td>
<td>250m</td>
<td>250m</td>
</tr>
<tr>
<td>Greater than 150kts IAS, less than 300kts IAS</td>
<td>200m</td>
<td>300m</td>
<td>300m</td>
</tr>
</tbody>
</table>

#### D) All Aircraft With A MTOW Above 2545kg, Jets And All Aircraft 300kts> IAS

<table>
<thead>
<tr>
<th>Rotorcraft take-off, landing &amp; hover &amp; transition</th>
<th>Flat Fly Past (Wings Level)</th>
<th>Aerobatics or Aerobatic Manoeuvres</th>
<th>Rotorcraft</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 300kts IAS</td>
<td>200m</td>
<td>300m</td>
<td>300m</td>
</tr>
<tr>
<td>All Aircraft Speeds Greater than 300kts IAS</td>
<td>250m</td>
<td>450m</td>
<td>450m</td>
</tr>
</tbody>
</table>

#### E) All Commercial Aircraft Operating Under Part 135 And Part 121

<table>
<thead>
<tr>
<th>All Speeds</th>
<th>Flat Fly Past (Wings Level)</th>
<th>Aerobatics or Aerobatic Manoeuvres</th>
<th>Rotorcraft</th>
</tr>
</thead>
<tbody>
<tr>
<td>400m</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
</tr>
</tbody>
</table>
FIG: 5.1 Minimum Display line distance, (see aircraft categories for weight, speed and display in table above.

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FIG 5.2 - Increased Distance for Aerobatics, heavier and faster aircraft as per table above.
5.6 MINIMUM DISTANCES FROM CROWDLINE TO EDGE OF RUNWAY

a) The minimum distance from the nearest edge of the crowd line (closest to the runway) to the nearest edge of the active runway, shall be a horizontal distance of no less than 100 meters or further depending the size, weight, speed and complexity of the aircraft.

b) In the case of a microlight, model aircraft, paraglider or parachute only events where the MTOW weight of an aircraft does not exceed 450kg the minimum distance may be reduced to no less 50m

c) In the case of model jet aircraft the minimum distance shall be no less than 80m
5.7 OVERFLIGHT OF SPECTATORS

a) Display aircraft are NOT permitted to overfly any spectator enclosures.

b) Display aircraft may not fly towards spectators, public areas, car parks or buildings and structures, unless specifically approved by the FDD and in accordance with the approved display sequence and minimum distances in 5.8 below.

c) Display aircraft’s flight lines shall always remain outside of a 45º arch away from spectators, public areas, car parks or buildings and structures.

d) No display shall be flown overhead the spectators, public areas, car parks or building and structures unless a flat (wing level) flight approved by the FDD and is performed no less than 1000ft AGL or higher for a single overflight, or 3000ft AGL or higher for repeated overflights in accordance with Part 91 of the SA-CARS. NO Aerobatics!
5.8 FLIGHT DISPLAYS AND ENERGY VECTORS TOWARDS SPECTATORS< PUBLIC AREAS CARS PARKS AND BUILDING OR STRUCTURES

a) Display aircraft performing switchblades or any other manoeuvre with the direction of flight and/or energy vector directed towards spectators, public areas, car parks and buildings or structures, the manoeuvres shall terminate no closer than;

<table>
<thead>
<tr>
<th>AIRCRAFT DISPLAY SPEED</th>
<th>Type of Display</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Flat Fly Over</td>
</tr>
<tr>
<td></td>
<td>(Wings Level)</td>
</tr>
<tr>
<td>All aircraft less than 600kg MTOW, at speeds less than 100kts IAS</td>
<td>150m and Wings level for overflight 1000ft AGL</td>
</tr>
<tr>
<td>All aircraft less than 1200kg MTOW, at speeds less than 150kts IAS</td>
<td>200m and Wings level for overflight 1000ft AGL</td>
</tr>
<tr>
<td>All aircraft greater than 1200kg MTOW and less than 2545kg MTOW, at speeds greater than 150kts IAS and less than 200kts IAS</td>
<td>250m and Wings level for overflight 1000ft AGL</td>
</tr>
<tr>
<td>All aircraft greater than 2545kg MTOW, at speeds greater than 200kts IAS and less than 250kts IAS</td>
<td>300m and Wings level for overflight 1000ft AGL</td>
</tr>
<tr>
<td>All other aircraft and JETS, and with speeds greater than 250kts IAS</td>
<td>450m and Wings level for overflight 1000ft AGL</td>
</tr>
</tbody>
</table>
5.9 SETTING OF MINIMUM HEIGHTS

a) When Airshows are held at aerodromes, the absolute minimum height over the display area shall be 35ft AGL, this shall be known as the hard deck, the FDD shall increase the hard deck height having considered actual and forecasted weather and based on an increase of density altitude relative to ISA.

b) The FDD may allow participants to fly to the minimum height specified in their individual DA providing it is not lower than the hard deck, or higher as determined by the FDD, based on the pre event audit and the type, weight, complexity and speed of the aircraft and display sequence, as well as any other factors that may have an influence on the safety of the display, spectators and public, such as topography, geography, fauna and flora and the layout of the airfield, buildings, structures and surrounding areas such as public roads, parks, etc.

c) Irrespective of the location, the FDD has the duty to impose higher limits if deemed necessary, these higher limits shall be known as the hard deck or airshow minimum height. The hard deck shall become zero height for pilots with a zero foot rating.

d) All pilots shall adhere to this minimum height as briefed by the FDD prior to the event, any non-compliance may result in a suspension of the pilot from further display flights for the event, or further action as may be determined.

e) The FDD shall ensure that pilots are advised of the minimum heights applicable at the SAE in both verbal and pre-circulated written briefings.

f) Pilots of military aircraft participating in a civil event should advise the FDD of their individual height minima.

g) Where the limits laid down in the permission issued are higher than the military pilot’s limits, the pilot is to be informed that the more stringent limit applies during the Airshow.

h) In the case of civilian registered ex-military Jets performing aerobatic manoeuvres, the lower limit shall be not less than 500ft AGL, unless written approval has been obtained from the CEO of RAASA on an individual basis to reduce this limitation, or the DCA in the case of aircraft operated under an approved AOC.

These recommended minima’s does not relieve the organiser from obtaining the required permission or exemption.

FIG 5.5 Minimum Display Height or Hard Deck, Flat area and no hazards i.e. buildings, power lines hills etc.
5.9 AIRCRAFT MAXIMUM SPEEDS

a) An absolute true limit of Mach 0.90 or 600kts, whichever is reached first, is not to be exceeded in straight and level flight parallel to the crowd line, and at no less than 300ft height and 500 meters horizontally away from the crowd line.

b) Aircraft flying at or approaching this speed shall reduce speed further before initiating any manoeuvre to avoid inadvertent sonic booms.

c) Aircraft taking part in Flying Displays for which permission has been granted may be exempted from the maximum speed limit of 250kts IAS when flying below the relevant TMA provided ATNS is timeously informed.

d) FDD’s should be aware that this exemption only applies during the validity period of the Flying Display Permission and within the vicinity of the Special Air Event site.

e) SA civil registered aircraft, which are exceeding 250kts in controlled airspace, should also have obtained an individual permission from RAASA.
5.10 WEATHER MINIMA

a) FDD’s should consider carefully the operating characteristics of participating aircraft that may necessitate specific increases in the above minima.

b) Military displays, particularly jet formations, may have significantly higher weather limitations than those specified.

c) It should be borne in mind that participants may be restricted by their licences or rating privileges.

5.11 USE AND ALLOCATION OF RADIO FREQUENCIES

a) Airshows and Flying events will require the use of radio communications.

b) Where feasible and within the constraints covered in Chapter 5, FDD’s should endeavour to allocate a box frequency for use during the Special Air Event with another frequency being available for administrative requirements and control of non-display aircraft.

c) If only one frequency is available, the FDD must emphasise, in the briefing, the need for good RTF discipline and for the minimum use of RTF.

d) The FDD or FDSO if and when required may communicate on the display box or operational frequency if they observe any situation to alert or inform display or other aircraft in the display box of any potential hazard or requirements to reposition higher (step up) or further away (step out) should the need arise due to safety considerations, as well as calling a hold or abort (break off) message in case of any infringements, safety considerations and other incident or emergency, even if the FDD is not an ATC or AFIS.

e) A FDD should hold at least a restricted radio licence before communicating on any Airband frequency with aircraft in the display box.

f) A Display frequency may be applied for from the SACAA.

g) Certain teams may have their own approved discreet frequencies, these should be provided to the FDD and ATC/AFIS prior to the show.

5.12 GROUND SPECIAL EFFECTS SAFETY

a) The use of explosives for simulated ground bursts, smoke and other special effects must be strictly controlled by a competent and duly licensed and registered person appointed by the Event Organiser.

b) All pyrotechnics at air event shall be done in accordance with an approved manual of procedures as approved by the SAPS Explosives unit.

c) A qualified member of the SAPS shall inspect and sign off on all charges and the approval document prior to the event.

d) Debris from such effects must not impinge on aircraft, the spectators any member of the public or the runway/taxiways and to this end the scale of any effects must be known before the event.

e) Briefings for ground officials and display pilots must draw attention to the hazardous nature of such devices and approval of all involved display pilots must be achieved before any demonstration goes ahead.

f) The location of the explosives and safety radius, if appropriate, are to be out of bounds to all staff except those directly involved with their operation.

g) Organisers shall also ensure that adequate fire protection is available for the type of display.
5.13 BRIEFING

a) Regardless of the size of the Flying Display, the importance of a thorough formal briefing cannot be over-emphasized.

b) The airshow briefing template that forms part of this manual shall be used as a minimum standard by FDD’s.

c) No pilot may take part in a Flying Display unless he has received an appropriate briefing at the event by the appointed FDD.

d) A comprehensive written brief on the arrangements for the flying programme shall be circulated in advance to all participating pilots, Air Traffic Control, pleasure flight operators and those in charge of particular aspects of the airshow, such as a safety service.

e) A formal verbal briefing should be given on each day of the airshow and at any rehearsal or press day, and all participants and persons entering the airside must attend physically.

f) Air Traffic briefing, a time check, any changes to the programme or procedures, and a reminder about the authority of the FDD to curtail or modify the display programme once it has started providing sufficient time has been allocated to notify the display pilots.

g) The need for strict adherence to procedures should be stressed, particularly in the event of cancellation as part, or the whole programme.

h) Pilots must also be reminded that they may not fly over spectator or public enclosures or make turns towards them, which cannot be completed without infringing the safety zone between the Display Line and the Crowd Line.

i) If a NOTAM or Temporary Air Traffic Zone (ATZ) has been issued, specifying the limits of the airspace within which the aircraft will be performing, pilots must be reminded of the need to keep within those boundaries, and of the fact that they are still required to observe the rules for avoiding aerial collisions.

j) The display minima, whether these are determined by the DA, or other limits imposed by the FDD, should be confirmed at the verbal briefing.

k) The extent and method of marking the display line(s) and display datum must be confirmed, preferably with the use of a large-scale map.

l) Participants flying military jets, or large commercial aircraft that are not able to land at the flying display site or flying into a display routine prior to landing, shall contact the FDD, immediate prior to the display to obtain and confirm a briefing per telephone and to confirm the display flight line, height and timing as per the briefing notes sent to the pilots in advance.

5.14 DOCUMENT CHECKS AND INSURANCE

a) FDD’s or authorised persons may check all required display pilot/aircraft documentation details if deemed necessary i.e. (pilot license, DA, display currency confirmation, aircraft airworthiness documents (C of A or ATF), etc, prior to or during to the day of the Special Air Event.

b) Event Organisers are advised to seek professional guidance on liability aspects and to obtain advice from a reputable insurance broker with aviation experience as to the appropriate level of third party liability coverage that should be affected.

c) This should be done at the earliest possible stage in planning.
5.15 PILOT DISPLAY PROGRAMMES

a) The FDD and FDSO’s should familiarise themselves with each pilot’s planned sequence of display and to ensure that it complies with the appropriate safety criteria.
b) Both the full display sequence and any bad weather alternatives should comply.
c) The FDD and FDSO should observe that pilots of display aircraft do not carry out any form of impromptu display such as on arrival or departure (unless a pre-planned and agreed display practice).

5.16 CARRIAGE OF PERSONS ON BOARD DISPLAY AIRCRAFT

a) No persons other than minimum and essential crew as per the aircraft’s POH shall be on board a civil aircraft during the display.

5.17 DISPLAYS BY AIR OPERATOR’S CERTIFICATE HOLDERS

a) Displays by AOC operators (large transport aircraft, police, medical and S&R helicopters, aerobatic teams etc.) will normally be conducted under an approved MOP and AOC certificate as issued by SACAA, with written approval from the SACAA prior to each such display event.
b) The AOC holder shall, in addition to the written approval above, obtain prior approval from CAMU for flexible use of airspace and publish a NOTAM.
c) The OAC holder remains responsible to apply diligence and adhere to minimum safety standards by appointing their own safety officer and ensuring that disaster management plans, emergency responders, local authority or land owners permissions are obtained, minimum distances and heights are observed etc.
d) Two or more AOC holders performing more than one act at any public/spectator or multi-disciplinary event shall be considered to be a special air event and adhere to the requirements of this manual.
e) At approved Special Air Events, the holder of an AOC will still be required to adhere to a DA and to the Event FDD’s briefing and minima’s or any other requirement that the FDD deems necessary.
f) Formation flights by large commercial air transport aircraft will not normally be permitted, but specific applications will be considered on their merits with prior written approval from the SACAA Part 127, 135 or Part 121 departments.

5.18 PLEASURE FLIGHTS at Special Air Events

a) Pleasure flights may not be conducted during an airshow unless;
   aa) specifically approved by the FDD in advance and after consultation with the organiser and ATC.
   bb) Pleasure flights for reward may only be conducted by organisations holding an AOC and a domestic air services licence,
   cc) Any pleasure flights not for reward, but as part of an educational or development program may be performed, if planned and approved with the FDD in advance.
dd) FDD’s are to ensure that pleasure flights do not take place during the flying display period, these may be conducted before or after the conclusion of the flying displays.

ee) Aircraft engaged on pleasure flights before or after the airshow program must be parked away from the public and aircraft taking part in the airshow, and passengers shall be escorted between the spectator enclosures and the aircraft before and after each flight.

ff) This route shall be properly planned to take them well clear of other aircraft.

gg) Smoking is not be permitted in or close to the aircraft parking area.

5.19 HELICOPTER FLIGHTS

a) If helicopters are used for pleasure flights, they must be positioned and routed away from spectators and car parks so as to prevent problems with rotor downwash.

b) In all cases the site used for passenger loading and unloading must be well clear of the flying area and remain no less than 300m/1000ft from the crowd line as per the minimum distances from crowd to display line with prior approval by the FDD and ATC/AFIS.

c) All operators providing flips, scenic flights, introductory flights etc shall do under their approved AOC and air services licence, as well as ensure that they have their own emergency response and service providers.

d) If the helicopter operating area is not adjacent to the spectator enclosure, as could be the case at off-aerodrome events, those parts of the site at which passengers would be expected to assemble before being escorted to the helicopter should be fenced off securely.

e) Arrangements must also be made to prevent access to the helicopter operating area by third parties.

5.20 MARSHALS, OFFICIALS, ESCORTS

a) Marshals must remain on duty until all pleasure flights have been concluded.

b) Escorts must be briefed on, and demonstrate their knowledge of, the correct manner of boarding and disembarking from aircraft.

c) A pre-arranged system of communication or signalling between the escort and pilot is essential so that the pilot may know when passengers and escort are clear of the aircraft.

d) To avoid the possibility of any misunderstanding between the pilot and escort they must, before the start of flying, discuss and agree on matters as the positioning of the aircraft at the changeover point, and the procedures to be used.

5.21 PARACHUTING AS PART OF THE FLYING DISPLAY

a) Any person wishing to perform a display parachute jump at a special air event, shall be a member of an applicable ARO, and have a current Pro or equivalent Display rating, or an approval from RAASA, and be prepared to show the FDD such approval.
b) Aircraft landing and taking off, or other aircraft with engines running and turning Propellers, rotors, or jet blast may constitute a hazard to parachutists. However whilst fixed aircraft may continue to start or taxi during parachute descends, the FDD shall brief the parachutists on their landing areas and no go areas to avoid such conflict.

c) In order to minimize the risks FDD’s are to ensure that the following procedures are followed:

d) All pilots are to be briefed on the procedures to be followed during any parachute drop.

e) Under no circumstances may helicopter rotors to be turning closer than 200 metres to the intended parachute landing site during the period that the parachutists are descending.

f) Pilots of aircraft outside a radius of 300 metres (600 metres in the case of pleasure flights), both airborne and on the ground, should remain aware of the progress of the descending parachutists.

g) FDD and FDSO’s should consider programming events in such a manner that potential conflicts between aircraft and parachutists are minimized.

h) A suitable area needs to be kept open for parachutists to land safely, depending on wind direction parachutists may need to land on the runway, the FDD and ATC/AFIS needs to ensure that the runway remains clear during this period.

5.22 PARACHUTE DROPPING AIRCRAFT AND PARACHUTISTS

a) The aircraft containing a parachute team may overfly the spectator’s enclosures whilst positioning to drop the team, but not below a minimum height of 2500 feet above the airfield.

5.23 PARAGLIDERS AND HANG GLIDERS OR POWERED DERIVATIVES THEREOF AS PART OF THE FLYING DISPLAY

i) Any person wishing to perform a para or hang glider display at a special air event, shall be a member of an applicable ARO, and have a current display authorisation validation from an appropriately rated DAE and approval from RAASA, and be prepared to show the FDD such approval.

j) Aircraft landing and taking off, or other aircraft with engines running and turning propellers, rotors, or jet blast may constitute a hazard to para or hang gliders. However whilst fixed aircraft may continue to start or taxi during such displays, the FDD shall brief the hang and paragliders on their landing areas and no go areas to avoid such conflict.

k) In order to minimize the risks FDD’s are to ensure that the following procedures are followed:

l) All pilots are to be briefed on the procedures to be followed during display.

m) Under no circumstances may helicopter rotors to be turning closer than 200 metres to the intended hang or paraglider-landing site during the period of the display.

n) Pilots of aircraft outside a radius of 300 metres (600 metres in the case of pleasure flights), both airborne and on the ground, should remain aware of the progress of the display.
5.24 MANNED BALLOON SEPARATION CRITERIA

a) Manned balloons should not overfly the spectator enclosures below the following minimum heights:

<table>
<thead>
<tr>
<th>Type of display</th>
<th>Separation Distance</th>
<th>Minimum Height and Conditions for Overflight of the Spectators</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tethered Flight</td>
<td>50 metres</td>
<td>N/a</td>
</tr>
<tr>
<td>Free flight take-off from the display area</td>
<td>50 metres</td>
<td>75 feet above ground level in climbing flight</td>
</tr>
<tr>
<td></td>
<td></td>
<td>50 feet clear of obstacle</td>
</tr>
<tr>
<td>Free flight landings into the display area</td>
<td>100 metres</td>
<td>50 feet above ground level for overflight in level flight</td>
</tr>
<tr>
<td></td>
<td></td>
<td>50 feet clear of obstacle</td>
</tr>
</tbody>
</table>

5.25 MODEL AIRCRAFT AS PART OF A FLYING DISPLAY

a) Any person wishing to fly a model aircraft at a special air event, shall be a member of an applicable ARO, and have documented proof from the ARO that they are rated to fly models aircraft at public events.

b) At an airshow, model aircraft display flights will be under the control of a model safety officer who should have experience with model aircraft and report to the FDD for the safe conduct and control of the model flying activities.

5.26 MODEL DISPLAY LIMITATIONS

a) Uncontrolled free flight models shall not be flown during the period of the airshow.

b) Where the designated model aircraft display area is in an area set aside for the spectators it should be safely enclosed.

c) RPAS or UAV’s (Drones) may not be flown at airshows, unless prior written approval has been obtained from RAASA and the pilot validated by the FDD to perform a display. Under no circumstances may any RPAS, UAV, Drones be flown close to or at an airshow or any other special air event by private individuals in particular close to or overhead open assemblies or people, car parks, buildings.

d) The FDD and FDSO shall add an additional separation distance for models of exceptional dimensions or performance.

e) The FDD should ensure that model aircraft displays are adequately separated in distance or time from other flying events.
f) Where the model flying is taking place on the display side of the event, there should be direct communications between the FDD to ensure that in the event of an aircraft emergency the model flying can be stopped as quickly as possible.

g) The Flight Director is responsible for arranging strict control and use of model aircraft transmitters and frequencies.

5.27 PILOT CONDUCT

a) All participating pilots at SAE’s shall at all times observe and conduct themselves to the highest standards of discipline, safety

Rogue Pilot:

• **During arrival** – blatantly showing off, especially low initial or runway inspection, non-predictable behaviour
• **During briefing** – not phased, non-interested and cocky attitude, possibly slightly late with no excuse and offering none
• **On ground** - not considering other participants, marshals or public, taxi speed, warm-up, checks, and so on
• **In the air** – Aggressive manoeuvring, not adhering to display line, not adhering to heights, change of sequence without reason
• **Debriefing** – “I have been there, got many T-shirts, what do you know anyway” attitude
• **In general** – normal behaviour that makes SO work harder than required regarding professionals

Punitive action

• **Warning** – Unintended slip in energy management or late in declaring change of sequence, but obvious good attitude, listening and respecting authority.
• **Yellow Card** – Busting the hard deck slightly, but repeatedly after SO called “check height” or busting display line after SO verbal reminder. It is clear that he does not want to adjust for the conditions, safety breach not considered deliberate, but rather trying to stay close to the limits as set. Wind can play a big role.
• **Red Card** – Blatant breach of heights without the need of potential energy usage, or repositioning because of wind. Show-off with clear intention to make a point, be remembered for the rogue behaviour or blatantly show disrespect to authority of SO.
• **Suspension** – On receiving a Red Card the person will be temporarily suspended pending an investigation to incident as well as the suitability of the offender to hold any accreditation regarding air show activities.

PERFORMANCE LOG KEEPING

• 3 x Warnings = Yellow card
• 3 x Yellow cards = Red card
• A Yellow or Red Card is not dependent on any preceding warnings or yellow cards and can be issued if the conditions are met for issue as per definition.

• Red card: No further display during that specific show event
• Second Red card means suspension for at least two more show events
• Third Red card leads to loss of display accreditation
• Any warning or card is a reportable incident in FDD report to SACAA/ASSA
• FDD report must have details specific to the transgression, further actions if required

5.28 MOTOR SPORT, MOTOR RACING OR ANY COMPETITIVE OR HIGH SPEED DEMONSTRATIONS WITH MOTOR VEHICLES.

a) The CAA and RAASA have no authority or jurisdiction to consider or approve any form of motor sport, motor racing, competitive or high-speed demonstration with any motor vehicle.

b) All special air event organisers wanting to offer any form of motor sport, motor racing, competitive or high-speed demonstration with any motor vehicle shall apply to the appropriate authority for such events, Motor Sport South Africa (MSA) and comply with its rules, regulations, standards, ethics and codes of discipline.

c) Any participant, competitor, driver, rider or demonstrator shall be appropriately accredited, approved or licensed by MSA and comply with its rules, regulations, standards, ethics and codes of discipline.

d) The organiser of a special air event where any motor sport, motor racing, competitive or high-speed demonstration with any motor vehicle shall appoint a appropriately approved, accredited and rated motor sport safety official(s) as determined by MSA.

e) For Further information or assistance contact Karin Britton from MSA on karin@motorsport.co.za

PS: Kindly note that certain types of motorsport may not recognised and accredited by MSA.
CHAPTER 6  PILOT DISPLAY COMPETENCY

6.1 General

In order for any pilot (other than SAAF pilots flying SAAF aircraft) to fly at a Special Air Event or Airshow, the pilot must hold a valid DA issued by RAASA.

6.2 Display Authorisation Examiners (DAE)

a) RAASA shall appoint or authorise a person or body of persons to conduct such examinations or tests, as it may specify and approve a person or body of persons as qualified to furnish reports to RAASA.

b) Such persons are known as Display Authorisation Examiners (DAE).

c) The body of persons to recommend the DAE's to RAASA are known as the Display Authorisation Committee or DAC.

d) RAASA will refer any pilot who is seeking a DA to a DAE in his discipline and area.

e) A list of approved and current DAE's may be obtained from RAASA.

6.3 Requirements

a) To be nominated as a DAE an individual must have received a recommendation from an organisation associated with a particular display discipline, or from another DAE and recommended by the DAC.

b) The sponsor must have personal knowledge or equivalent experience acceptable to the DAC, hold a valid pilot's license with normally a minimum of 1000 hours as pilot in command or equivalent experience acceptable to the DAC.

c) Normally be an active display pilot who has participated in at least 4 displays or aerobatic competitions within the previous 12 months at RAASA approved SAE's, or SAC approved competitions, unless proof of a recent military rating can be provided.

6.4 Responsibilities and Limitations

a) A person who is approved as a DAE is authorised to evaluate a pilot’s display competency and submit a report for RAASA on the operations form (appendix B) in his area of competence and restrictions.

b) If subsequent to the initial grant of a DA it is necessary to recommend an amendment or revocation of the display authorisation then this should be done in writing to RAASA and/or the recommendations of the DAC.

c) Any pilot who is denied a recommendation by a DAE may appeal directly to RAASA in writing, who may at their discretion recommend an alternate validation by another approved DAE.

d) When a DAE has prepared a report recommending issue of a DA this should be forwarded directly to RAASA for approval and issuing of a DA rating card.

e) Individuals who are appointed by RAASA as DAEs may continue to conduct display competency evaluations as long as they remain current in air display activity.

f) If it becomes necessary to remove an evaluator from the list of DAEs due to inactivity or deficient performance, then RAASA will give notification in writing explaining the reason for such termination.
g) Appointments are for a maximum of 24 months terminating on 31st December each year
h) All DAEs shall receive a copy of and familiarise themselves with the RAASA SAE MOP.
i) All DAE’s are the appointed and recognised subject experts for RAASA, and shall act and conduct
themselves in accordance with the objectives and safety standards as determined by RAASA.

6.5 DISPLAY COMPETENCY DEMONSTRATIONS

a) In order to establish a standardised evaluation of all pilots who request a DA the following guidelines
will be used by RAASA and DAEs for the issue and renewal of DA’s

6.6 Documentation

a) The DAE shall inspect the applicant’s logbook to determine total flying experience, display experience,
aerobatic or other relevant experience and total time on the aircraft type that will be used in the flight
demonstration.
b) Check the applicant’s pilot licence, to enable particular aircraft types, groups or categories to be
included in the DA.
c) Check the aircraft documentation including the certificate of airworthiness or authority to Fly, certificate
of registration and aircraft radio station licence.
d) If the aircraft is operated on any alternative system of certification then all relevant documents should
be checked.

6.7 Oral Examination

a) The DAE should discuss the;
   aa) Weight & balance
   bb) loading limitations
   cc) airframe and engine operating limitations
   dd) “G” load restrictions
   ee) any other operating limitations that are applicable to the demonstration
           aircraft.
b) Discuss;
   aa) personal motivation,
   bb) philosophy
   cc) reason for applicant’s wish to obtain a DA.
c) Include in the discussion common cause of air display accidents.
d) Require the applicant to describe the sequence of the display that he intends to demonstrate.
e) Discuss the;
   aa) logic of his sequence,
   bb) energy management of manoeuvres,
cc) the planning of the manoeuvres in relation to the aircraft limitations,

dd) the effects of density altitude,

ee) the effects of surface and upper winds and how to adjust the sequence to compensate for external constraints.

f) Discuss the applicant’s emergency planning for items such as awareness and avoidance or inadvertent stalls / spins, engine or system failures, key heights and speeds and actions if these are not achieved and changes in the weather during the display.

g) Discuss the pilot’s responsibilities at a formal display pilots safety briefing and on receipt of any written brief

h) The DAE should determine the applicant’s familiarity and knowledge of limitations imposed by the pilot’s licence.

i) The actions necessary to maintain a valid pilot’s licence and DA.

j) The minimum separation standards between the crowd line and the display line(s)

k) Mandatory requirements to adhere to minimum heights specified.

l) The need to establish clear visual signals for the control of any display in the event of radio failure together with the need to observe extra precautions while starting or taxying at an air display

6.8 Pre-flight Inspection

   a) The normal pre-flight inspection is to be carried out before each display with special emphasis on the following areas:

   b) Fuel and oil adequate for the planned flight with contingency reserve,

   c) Aircraft structural integrity and freedom of flight and engine controls,

   d) Thorough check for loose objects in the cockpit and elsewhere in the aircraft,

   e) Parachute, if carried, and emergency equipment inspection, repack within date,

   f) Altimeter setting to proper reference,

   g) Panned use of transponder if applicable,

   h) Emergency door or canopy releases inspected for proper operation and security,

   i) Safety precautions and checks on ejection seats, pins and explosive canopy release, ensure emergency crew and the relevant officials are briefed on their locations and operations.

   j) Ensure that a nominated crew member or official has the ejection seat pins during flight and understands their use and how to secure the aircraft.

6.9 Flight demonstrations

   a) At the discretion of the DAE, pilots who are demonstrating aerobatic manoeuvres for the first time may be required to conduct an initial flight at or above 1000 feet AGL before demonstrating at such lower height as may have been requested.

   b) Evaluation criteria must include:

aa) precision of manoeuvres,

bb) orderly execution of planned sequence,

cc) airspeed and height control,
dd) ability to remain within the display area and to conform to display axis separation minima,
    ee) ability to compensate for wind drift,
    ff) ability to adjust sequence to accommodate unplanned constraints,
    gg) ability to handle emergencies during air display performances,
    hh) maintenance of planned sequence slot times and duration.

6.10 Spin Training and Departure Awareness

a) An initial application for a DA that includes an authorisation for display aerobatics must include
evidence that the applicant has received appropriate spin training in addition to having achieved a
minimum of 70% or higher in the sportsman’s class for competition aerobatics at a SAC approved
event.

b) Additionally, the applicant must show that he is current on standard spin entry and recovery techniques
preferably on the aircraft type flown during the evaluation, if permitted. DAE’s are to indicate that these
conditions are satisfied.

c) If the DAE is not satisfied that the applicant is sufficiently aware of, or current in, spin entry and
recovery techniques he is to restrict the recommendation to non-aerobatic displays until the applicant
has received additional appropriate training.

d) During the oral examination of initial candidates and the renewal of existing DAs, the DAE is to discuss
the symptoms of, the avoidance of and the recovery from inadvertent departure from controlled flight.

e) Particular reference is to be made to the characteristics of the aircraft flown in the demonstration.

f) Potential danger areas associated with aerobatic displays and the techniques to avoid them are to be
reviewed.

6.11 Reporting by DAE’s

a) Following an evaluation for initial issue of a DA or the renewal or upgrade of an existing DA, the DAE is
to make a written recommendation and report to RAASA on the appropriate form.

b) Where a candidate fails to achieve the required standard for either the initial issue of a DA or the
renewal or upgrade of an existing DA, the DAE is to ensure that the application form is returned to
RAASA clearly indicating that the applicant has failed, stating reasons for the failure and recommending
any remedial action such as further training.

c) The candidate is to contact RAASA prior to arranging any further evaluation.

d) DAE’s should actively monitor display pilot standards throughout the display season.

e) Where a DAE perceives a lapse in safety standards, they shall bring the matter to the attention of
RAASA and in turn to the display pilot.

f) How the matter is handled from this point is at the discretion of RAASA in cooperation with the DAC.

g) Where a serious breach has occurred the DAE may withdraw his recommendation of the display
authorisation to the holder of the DA, and shall report the matter to RAASA ASAP.

h) In the latter case a clear statement of the perceived breach, with supporting evidence if possible will be
required by RAASA before considering any action.

i) The form incorporates a check list to assist DAEs in conducting evaluations.
6.12 Limitation

a) A 2000ft AGL height limitation for a specified number of displays may be placed on any aerobatic DA issued to a new air display pilot.

b) This limitation may be removed and a lower base height approved if there is evidence that the sequence has been successfully performed at three or more air displays

6.13 Issue of the display authorisation

a) A DA consists of a DAE validation and recommendation, and a RAASA approval and issue of the DA certificate.

b) The categories, groups or specific aircraft types authorised, the type of display sequence authorised, the level of formation authorised and the minimum altitude for aerobatics or flypasts if authorised will be specified in the DA

6.14 Recency

a) A DA requires that a display pilot has flown a minimum of four displays in a calendar year as signed by the FDD in the DA booklet in the preceding year, of which at least one display shall have been in the preceding three months, or provides proof of having practiced the intended display routine in the preceding month and can be verified by a FDD or DAE.

b) A logbook entry signed by a FDD, FDSO or DAE is sufficient proof that the display sequences or practices have been flown.

c) Failing the above recency requirements, a display pilot shall in addition to practice flights perform a validation flight to an appropriately rated DAE, or in the case of flat (non-aerobatic) displays to a FDD no less than two weeks prior to the day of the event

d) It is emphasised that the above requirement should be viewed as a minimum requirement for display recency and that pilots are encouraged, particularly during pre-season work up, to undertake sufficient practice to ensure that a sufficiently high standard of safety is maintained.

e) If the display sequence has not been practiced recently, the pilot should set himself appropriately higher minima, for practice or actual display purposes, until such time as full currency is regained.

6.15 Validity

a) A DA will be issued for a period not exceeding 12 months, and is renewable annually.

6.16 Renewal

a) The renewal of a display authorisation shall require an up to date and signed DA logbook; the test being conducted by a suitably qualified DAE.

b) In the case of an expired DA, where no upgrade of the privileges is being sought, the certificate of test can be revalidated and signed by the DAE, then reissued by RAASA.
c) Approval of the DA Certificate of Competence by a suitably qualified DAE.

d) Where multiple aircraft types, groups or categories are held on a DA it is not necessary to renew each individual aircraft type or category if they are similar in their operation and performance, and flown in a similar sequence.

e) The DA is renewed by demonstrating on any one of the authorised aircraft types, groups of categories.

f) The recency rules do however apply to individual aircraft types or categories.

6.17 Display criteria

a) The actual construction of a display sequence will vary considerably from pilot to pilot because of various factors such as experience and competence levels, aircraft capabilities, requirements to deal with varying weather conditions and display sites etc.

b) For the novice, early guidance shall be sought from a DAE or other experienced display pilot.

c) The following paragraphs, whilst not exhaustive, are intended to give display pilots some basic guidance in various specific areas

6.18 Vintage or unique aircraft

a) Owners, operators, pilots and DAEs are encouraged to take into consideration the age, the rarity, value and the need for continued preservation of aircraft when developing display sequences.

b) In general terms, the limitations placed on the operation of the aircraft, either generally or in a display situation, should show a level of sympathetic appreciation of these factors whilst allowing the aircraft to be safely flown and displayed.

6.19 Displaying multi-engine aircraft

a) Deliberate asymmetric flight as part of a display routine is not permitted at civil flying displays.

b) Emergency asymmetric handling problems, particularly with some of the older historic aircraft types, are a potential source of difficulties during a display in these aircraft.

c) Whilst it is impossible to give specific guidance on minimum speeds below which a multi-engine aircraft should not be flown in display, the following should be taken into consideration during the planning process and the actual flying.

d) A multi-engine aircraft should not be flown below a speed which it is possible to achieve a positive rate of climb, without change of configuration, should any engine fail to respond to an acceleration demand.

e) DAEs are to ensure, during initial evaluation or renewal, that pilots holding DAs covering multi-engine types have made adequate preparation for asymmetric difficulties during their display planning.

6.20 Crowd separation distances – on crowd wind

a) During any display, pilots are to be aware of, and make due allowance for, any on-crowd wind component.

b) FDD’s shall brief pilots to adjust their display line for any on crowd wind component.
c) Note that if flying towards the crowd, but inadvertently too close to turn safely, an early decision to terminate the manoeuvre and climb, even if this involves the final resort of overflying the crowd, is preferable to risking an overstress or departure from pulling too hard, the display shall then be aborted.

6.21 Minimum heights during displays

a) All aerobatic manoeuvres, including inverted flypasts and manoeuvres which involve pulling through the vertical are to be executed above the approved aerobatic display height.

b) Descent below the approved aerobatic display height to the approved fly-by height is permitted once certain of capturing the aerobatic display height.

c) Slow speed, high angle of attack flypasts are regarded as aerobatic manoeuvres from the minimum height point of view.

6.22 Spinning as part of a display

a) Pilots are only permitted to include spinning as part of their display sequence if they hold the appropriate aerobatic DA authorisation and the aircraft is approved for aerobatic manoeuvres.

b) When developing a display sequence that includes spinning the pilot to determine the spin parameters that will ensure adequate safety margins are maintained during every spin.

c) Specifically, the following should be taken into account when determining the minimum spin entry height:

   aa) spin characteristics of the aircraft including ability to recover consistently,
   bb) height lost per spin turn,
   cc) height lost during normal recovery,
   dd) margin required to allow for inconsistencies in either the aircraft or on the part of the pilot.

d) DAE’s are to ensure, during initial evaluation or renewal, that pilots holding sportsman or better aerobatic ratings have made adequate provisions for any spinning carried out during their display planning

6.23 Formation flying

a) In order to take part in any formation display the pilot must hold a DA permitting formation flying in the required category.

b) Formation DA authorisations are broken down as follows:

   aa) Where close formation flying is permitted, it will be limited to close formation flying with up to 4 aircraft, or
   bb) Close formation flying with unlimited numbers of aircraft
   cc) Where close formation leading is permitted it will be limited to close formation leading with up to 4 aircraft; or
   dd) Close formation leading with unlimited numbers of aircraft
   ee) Where tailchasing is permitted it will be limited to
tailchasing with up to 4 aircraft; or

f) tailchase leading with unlimited numbers of aircraft; or
tailchase leading

c) Tailchase authorisations will not be issued unless close formation authorisations are already held by the applicants, and recommended by the DAC as part of the application.
d) Tailchase leading authorisations will not be issued unless a tailchase authorisation and formation leading authorisation are already held by the applicant, and recommended by the DAC as part of the application.
e) Applications for formation DAs will need to specify the level of authorisation recommended in the 4 categories.
f) DAEs will need appropriate evidence of competence before recommending a specific formation authorisation.
g) Extensive formation experience will be a pre-requisite before any of the unlimited authorisations can be considered.

6.24 Close formation

a) Close formation is defined as when an aircraft is flying in close proximity to another aircraft in such a manner as to require the following aircraft to take all external visual references solely from the lead aircraft.
b) Close formation leading is defined as being totally responsible for all aspects of the safety, terrain clearance, positioning and handling for a number of aircraft that are formatting in close proximity to the lead aircraft.
c) The size of the planned formation dictates the DA requirements of all the participants when all the aircraft are to be flown in close formation.
d) Any close formation group with more than 4 participating aircraft requires all pilots, including the leader, to hold an unlimited numbers formation/leader DA as appropriate.
e) However, where a large formation is planned with elements consisting of four, or less, aircraft formation/leader DA authorisations may participate subject to the following limitations,

   aa) the overall formation leader holds an unlimited numbers formation leader DA
   bb) individual formation element leaders hold, at a minimum, 4 aircraft formation DAs
   cc) the elements are flown in trail (line astern) with sufficient separation between each element to enable each element leader to clearly define his own flight path and, if necessary, for him to disengage his element from the formation without endangering other aircraft.

f) The separation required will depend on individual aircraft characteristics but, as a guide, should be in order of 100 to 200 metres between the rear of one element and the lead of the next element.
6.25 Tail chase

a) A tail chase is defined as a number of aircraft following a leader in loose proximity, either in line astern or offset to one side in a “fighting battle or echelon” formation, whilst the leader carries out a series of manoeuvres of an aerobatic or semi-aerobatic nature.

b) Each aircraft in turn will generally follow the leader’s flight path but retain a high degree of individual decision making over the exact path taken.

c) Separation distances may vary from close to 200 metres.

d) Mock combat, or dog-fight displays, whilst not necessarily following the above definition of a tailchase, do require many of the same skills such as assessment of closing speed and angle off.

e) Consequently, these types of displays are to be treated as tailchases from the DA point of view.

f) An essentially straight and level flypast of aircraft in loose trail (100 metres plus) with manoeuvres restricted to gentle turns is not a tailchase and a formation/tailchase DA is not required for this type of display.

g) To participate in a tailchase a pilot must hold a tailchase DA authorisation.

h) To lead a tailchase a pilot must hold a tailchase leader DA authorisation.

i) Tailchasers are restricted to a maximum element size of 4 aircraft.

j) However, more than one element may participate in a tailchase with the leader of the rear element(s) deciding the specific flight path for their element under the overall direction of the main leader.

k) Where more than one element is involved in the tailchase, each element leader must hold a tailchase leader DA authorisation and, additionally, the overall formation leader must hold an unlimited formation leader DA authorisation.

6.26 REQUIREMENTS FOR THE ISSUE OF A FORMATION DA

a) Only DAEs who are appropriately approved for formation evaluations may mentor, validate and then recommend an applicant for the inclusion or upgrade of a formation authorisation on a DA.

b) DAEs hold the following levels of formation approval;

aa) basic formation authorisation – allows these DAEs to recommend the issue or upgrade of formation DA, as a member or as a leader, with up to 4 aircraft but not tailchasing unless specifically authorised,

bb) advanced formation authorisation – allows these DAEs to recommend the issue or upgrade of any level of formation DA,

dd) DAEs are to satisfy themselves that the DA applicant has completed a period of formation training prior to being assessed for a formation DA,

c) The level of formation authorisation recommended will be dependent on the previous formation experience level of the applicant, the extent and level of the training carried out and the applicants performance during the evaluation.
6.27 CLOSE FORMATION FLYING WITH UP TO 4 AIRCRAFT

a) Before a DAE recommends an applicant for a close formation flying with up to 4 aircraft, authorisation the applicant must demonstrate the following minimum standards during an evaluation.

b) During the pre-flight briefing the applicant must show a clear understanding of the basic principles of formation flying including:

c) The principles of safely joining into close formation; the safe escape manoeuvre if the join-up is incorrect; the break from close formation and the rejoin,

d) The effects of inertia; assessment of closing speed, throttle handling (if appropriate, the differences between jet and piston engine handling and response must be appreciated by the applicant) and flying control effects,

e) Clear definition of the position cues for the three basic formation positions – echelon starboard, echelon port and line astern – in relation to the aircraft being flown in the evaluation,

f) Procedures for moving safely from one formation position to another, the executive commands for making a change of formation; the safety aspects and sequence of moving formation when more than two aircraft are involved,

g) The need for regular monitoring of aircraft parameters, particularly engine temperatures and pressures and fuel contents; the timing of these airmanship checks,

h) aircraft emergency procedures and handling when in a formation particularly where more than two aircraft are formatting,

i) during the formation flight evaluation of DAE should either fly as a formation leader, or if the applicant’s aircraft is suitably equipped, with the applicant.

j) It is recommended that initial formation manoeuvring be carried out at medium altitude to confirm the applicant’s ability.

k) However, before a recommendation is made representative manoeuvring must be carried out at display height.

l) The flight should consist of at least two aircraft and should cover the following minimum requirements;

  aa) if appropriate, a pairs take-off in echelon.
  bb) Manoeuvres in the three basic formation positions.
  cc) Within the constraints of the aircraft limitations and performance, the manoeuvres should include straight and level, climbing, descending and turning flight at high and low speeds and power settings; steep turns with moderate “g” loading (2-3”g”); wing-over’s to at least 90° of bank with large speed and loading variations and, if required, formation aerobatics,
  dd) change of formation position in straight and level flight and moderate bank turns breaks and rejoins from both echelon positions in straight and level flight and moderate banked turns,
  ee) an emergency break during manoeuvre,
  ff) confirmation that the applicant is carrying out airmanship checks, (fuel calls etc)
  gg) a close formation run and break into the visual circuit.
6.28 CLOSE FORMATION LEADING WITH UP TO 4 AIRCRAFT

a) An application for a formation leading authorisation will not be considered unless the applicant already holds, a formation member authorisation

b) Before a DAE recommends an applicant for a close formation leading with up to 4 aircraft authorisation the following must be considered:

   aa) the applicant must have adequate experience in flying as a formation member in addition to suitable training in formation leading,
   bb) the applicant must be aware of his responsibilities as a leader specifically in relation to the need to fly smoothly and with consideration for the other formation members,
   cc) the use of power by the leader and the power margins the leader needs to allow for other formation members, particularly in manoeuvre and where the formation contains more than one aircraft type,
   dd) the leaders responsibility for terrain clearance, lookout and positioning relative to the display line for all formation members,
   ee) actions in event of an emergency,
   ff) the applicant must brief and lead a formation with the DAE acting, ideally, as the applicant’s wingman.

c) The briefing must cover all required aspects, particularly safety precautions, in a logical manner, the in-flight portion of the evaluation must include an assessment of the leaders abilities in all normal and display related manoeuvres including, if appropriate, formation aerobatics.

6.29 TAILCHASING WITH UP TO 4 AIRCRAFT AND TAILCHASE LEADING

a) An application for a tailchase authorisation will not be considered unless the applicant already holds, a close formation member authorisation.

b) Before a DAE recommends an applicant for a tailchasing with up to 4 aircraft authorisation the applicant must demonstrate the following minimum standards during an evaluation;

   aa) during the pre-flight briefing the applicant must demonstrate awareness of the following areas,
   bb) the various formation positions usually flown – trail or fighting battle,
   cc) how formation position can be maintained by use of lead and lag and the need to follow the leader flight path without over anticipating the manoeuvre,
   dd) assessment of separation distances and closing speeds,
   ee) avoidance of, the dangers of and action in event of hitting slipstream,
   ff) loss of leader (or aircraft ahead) procedure – safe area, radio call, no rejoin until contact with all other members and they are aware of the rejoining aircraft,
gg) The applicant must successfully carry out a realistic tailchase at medium level and at a representative display height during the in-flight portion of the evaluation,

c) An application for a tailchase leading authorisation will not be considered unless the applicant already holds, a tailchase member authorisation and a formation leading authorisation.

d) Before a DAE recommends an applicant for a tailchase leading authorisation the applicant must demonstrate the following minimum standards during an evaluation;

   aa) during the briefing the applicant must demonstrate awareness of the pertinent leadership factors such as maximum speeds and power to be used, maximum “g” loading, type of manoeuvres used in tailchasing,
   bb) consideration for the other formation members and the emergency and loss of leader procedures,
   cc) the applicant must demonstrate the ability to satisfactorily lead a representative tailchase

6.30 UNLIMITED FORMATION AUTHORISATIONS

  a) Before any unlimited authorisation is recommended, the applicant must have extensive previous formation experience and must have demonstrated a consistently high standard of ability over a number of display seasons.

6.31 JET FORMATION AUTHORISATIONS INCL EX-MILITARY JETS

  a) Before any Jet formation authorisation is recommended by at least two appropriately rated DAE’s who shall ensure that the applicant has received extensive jet formation training and flying experience, or has received a recognised military formation approval, and must have demonstrated a consistently high standard of ability over a number of display seasons.

NB! The minimum standards for this rating still needs further development and each applicant will be considered on a case-by-case basis with the written recommendation from the DAC before approval.

6.32 JET AEROBATIC FORMATION AUTHORISATIONS INCL EX-MILITARY JETS

  a) Jet aerobatic formation displays are not permitted.

NB! The minimum standards for this rating still needs further development.

(create appropriate standards, send to technical committee for review and recommendation)
7.1 LIGHT AIRCRAFT, MICROLIGHT, GYROPLANE AND GLIDER EVENTS

a) Any single discipline event organised and hosted by an approved ARO, club or association, shall submit a detailed MOP of their intended events or competitions to RAASA for consideration and approval.

b) In the case where an ARO, club or association, has an approved MOP, they shall plan such events in accordance with the procedures and safety standards contained in an approved manual of procedures.

c) The ARO, club or association, shall notify RAASA within the prescribed format and period in order to be issued a an event permit.

d) Any event held under the conditions laid down in this document must be subject to the direct authority & supervision of an approved Flying Safety Officer who is nominated by the ARO, club or association, once they have attended an approved Safety Officer training course.

e) The flying safety officer may delegate certain duties but retains overall responsibility for safety at the flying event.

f) It is the responsibility of the event organiser, the flying safety officer and the pilots of the participating aeroplanes to ensure that the planned activity does not infringe airspace restrictions, minimum distances and height from the other participants or members of the public as contained in this manual.

g) Facilities must be provided for the booking in and briefing of pilots on all rules laid down for participation in the event and such rules must be in writing and available prior to the event in accordance with the organisations approved MOP.

h) Appropriate emergency service providers, disaster management and evacuation plans as required in this manual shall be available, with communication to outside services arranged to deal with any emergency.

i) If any members of the public other than direct members of the organisation, are permitted access to the event irrespective if an entry fee is charged or not, they shall be considered as spectators and the event shall be considered as a public event, therefore, all legislation, regulations and bylaws applicable to the scale and complexity of the intended event shall be adhered too.

j) If a landing or take-off is to be made at the site of the event, the area available must be adequate for the intended operations, taking into account the aeroplane size, weight and performance, weather conditions and the ability of the pilots.

k) The minimum operating area provided shall be suitable for the intended operations, with all flight, approach and departure paths remaining clear of buildings, persons, vehicles, trees and overhead electricity or telephone cables.

l) A suitable forced landing area is to be available and accessible throughout the event.

m) Each pilot taking part in a navigation rally, race, or any other contest, is to hold at least a valid PPL or NPL; and must have gained at least 100 hours as pilot in command of aeroplanes or microlight aeroplanes, of which at least 50 hours must be on the class of aircraft to be flown and of which at least 10 hours must be on the type of aircraft to be flown at the event.

n) In this connection class is defined as being either Weight shift microlight, conventional controlled microlight, Gyro, LSA, Glider etc.
o) Organisers are to ensure that each aeroplane taking part in the event is registered, and is displaying the correct registration markings and has a valid C of A or Authority to Fly.

p) Engines may be started or run only in areas separated from the public by a suitable solid barrier.

q) Clearance to a specified holding point clear of the take-off area is to be responsibility of an authorised marshal or, where ATC/AFIS is in operation, given by the controller or AFIS.

r) The decision when to take-off remains the responsibility of the pilot except where air traffic control is available.

s) The safety officer, ATC or AFIS as applicable shall ensure that the number of aircraft in the circuit at any one time does not exceed a safe number.

t) The flying safety officer must ensure that all aircraft remain within or outside as the case may be the determined safe zone, flight line and minimum heights.

u) No local area flying is to be permitted during competitive events taking place on the site.

v) Cross wind limitations are to be those stipulated in the manufacturer's handbook, however, where no published limits exist, the maximum acceptable cross wind component is to be 12 knots.

w) No aerobatic manoeuvres are permitted. Maximum bank and pitch angles are as prescribed in the permit to fly or other relevant aircraft document, but in any case must not exceed bank 45° pitch 30°.

x) No aircraft may exceed the manufacturer's maximums.

y) Intentional stalls at events are prohibited.

z) At any other event where aircraft are to be flown, displayed or used in a competitive manner where the public is present, similar requirements to airshows will apply.

aa) Event organisers should carefully note the definition of an airshow and the advice given.

7.2 HOT AIR BALLOON EVENTS

7.2.1 LEGAL REQUIREMENTS

a) It is unlikely that a hot air or a gas balloon will be required to carry out an air display in the normally used sense of performing unusual manoeuvres.

b) As balloon races or contests are exempt from the requirements, the display element of balloon events is usually restricted to tethered flights at an advertised event open to the public.

c) Event organisers are reminded that any additional display content, such as airships, powered paragliders, microlights etc, even though the main purpose of the event is a balloon competition or rally the vent shall be considered as a multi-disciplinary special air event, and a formal application shall submitted to RAASA within the prescribed format and time frames.
d) Similarly, balloon items as part of a conventional flying display must be notified on the application form and included in the count of items.

e) Notification of a balloon event as per the applicable ARO’s approved manual of procedure shall be made to RAASA in the prescribed format and timeframe.

f) If an event includes a flying display element, formal application shall be made to RAASA in the prescribed format and timeframe.

g) The following specific balloon event considerations augment the general guidance given in the aeroplane chapters and should be read in conjunction with these.

7.2.2 SOUTH AFRICAN BALLOON CLUB GUIDELINES

a) At events organised by, or in association with BAFSA affiliated organisations requiring Support or advertising, the following points should be noted.

b) An event held under the guidelines contained in this document must be subject to the supervision of a flying director and a safety officer who is nominated by the organisers.

c) The flying director may act as the safety officer if independent from the event organiser.

d) The safety officer should be involved in the planning stages of the event and should be present on site during all planned launch and inflation times, except that he may delegate specific duties but retain overall responsibility for the event, including the right to cancel a planned flight due to meteorological or any other reasons bearing on safety.

e) Except where the safety officer has banned flying, the decision to take-off or not remains with the pilot.

f) It is the responsibility of the event organiser, the flying director, the safety officer and the participating pilots to ensure that the planned activities do not infringe airspace restrictions.

g) If at the planning stage, it seems likely that flights may affect an aerodrome then liaison should be established with ATC/AFIS at this stage.

h) For mass ascents, the use of transponders on some balloons should be considered so that ATC has an indication of the track and extent of the activity.

i) The relevant ATC/AFIS should also be informed of actual launch time and again when all balloons have landed.

j) Rules governing the event must be made available, in writing and in accordance with the organisations approved MOP prior to the event.

k) These must include the limits of acceptable weather conditions for flights, including tethered flights, to be made.

l) Variations in rules not pertaining to safety may be notified by means of a pilots’ briefing.

m) Adequate emergency services and equipment should be available on site to deal with any incidents.

n) Prior consultations with outside services should be made and communications established with them on the day of events, so as to facilitate their rapid response in the case of an emergency.
o) Event organisers are particularly reminded that a large balloon meet necessitates effective control that will require adequate assistance for the safety officer.

p) An event should not take place unless the safety officer and event organiser ensure that a level of support is provided in the areas of safety and landowner relations appropriate to the number of balloons participating in the event.

q) Mass take offs should only take place in wind speeds of less than 8 knots on the surface.

r) In winds exceeding 8 knots, take offs may be staged in waves so as to maximise the separation of balloons.

s) Prior to take off, pilots must ensure that their projected track out of the site is clear of balloons either on the ground on the air. A check for balloons overhead must be made immediately before takeoff, either by a member of the crew or by a marshal appointed by the safety officer.

t) In the wind speed exceeds 5 knots the crowd should be separated from the balloons in such a way that in the event of a change of wind direction prior to launching no part of a balloon will come into contact with the crowd.

u) All free and tethered flights must be made within the criteria contained in the manufacturers’ flight manuals for the specific balloon.

v) Refuelling should take place in an area to which the public does not have access.

w) The propane tanker of fuel should be separated from any large gathering of people by at least 100 metres and sited so as to avoid drainage of propane towards such an area.

x) Competition tasks should be not set in such a way that they cause large concentrations of balloons in the proximity of livestock or sensitive areas.

y) No event shall be held without prior consultation with the local region.

z) Officials and commentators must be briefed by the safety officer on the contingency plan to be followed in the event of a fire or other emergency on the launch field.

7.3 AIR RACES, TIME AND NAVIGATION RALLIES AND PYLON RACES

7.3.1 AIR RACES

a) Although air racing and rallies has its own manual of procedure and code of conduct and should be consulted in advance, much of the requirements given in the earlier chapters of this document remain relevant.

b) Where an air race, navigation event, fun rally, pylon race or any other competitive event is organised or planned by a person, club or organisation other than an approved ARO for such events, the organiser or applicant shall submit a formal application for approval to RAASA no less than 150 days prior to the event, such applications shall be accompanied by a detailed manual of procedure and operations plan for the intended competition.

c) RAASA may require additional supporting documentation prior to considering the approval of such events.
d) Should the race/rally route pass through, over or close to either controlled airspace or major airports it is essential that proposals are discussed with RAASA and or the authority responsible for the management of the specific airspace prior to any firm arrangements being made.

e) These discussions should be initiated at least 160 days prior to the date of the event.

f) The air race will almost certainly require co-ordination with other airspace users, therefore, details should be submitted to RAASA at least 150 days prior to the date of the event.

g) Formal Applications for approval or exemptions must reach RAASA at least 150 days before the event.

7.3.2 AIR RALLIES

a) Application shall be made to RAASA for approval and to enable the publication of a NOTAM,

b) In the event of controlled airspace or change of airspace, application shall be made to RAASA prior to the AIRAC cycle.

b) Whilst certain of the requirements discussed earlier in this document may not be applicable to rallies, the attention of organisers is drawn to observe the minimum recommended safety standards, and to the need for full written briefings to participants, including the arrangements for notifying a cancellation of the event.

c) If weather conditions cause a rally to be cancelled, every possible means should be used to ensure that participants are informed before take-off or enroute so as to avoid dangerous congestion at the destination aerodrome.

d) The aerodrome management and ATNS/CAMU at destination should be consulted about the proposed event so that appropriate safety arrangements may be made and conflicts with other traffic avoided.

e) The rally will almost certainly require coordination with other airspace users, therefore, details should be submitted to RAASA at least 150 days prior to the date of the event.

f) If an event is intended to attract more than 50 aircraft it is essential that proposals are discussed with the RAASA prior to any firm arrangements being made.

g) These discussions should be initiated at least 160 days prior to the date of the event.

7.4 DISPLAY PARACHUTING

7.4.1 LEGAL REQUIREMENTS

a) Whilst parachuting itself does not constitute a display item requiring an DA, this chapter is included for the assistance of the event organiser and safety officer.

b) Display parachuting may be arranged as an additional attraction at many events including flying displays, or as an event in its own right.
c) Display parachutists must be in possession of a valid parachuting display rating or “PRO Rating” and display approval issued by RAASA.

d) Note that the parachute dropping aircraft are NOT permitted to execute a low pass after the drop, unless an approval has been issued by the FDD/FDSO, and the pilot holds a valid DA, or has been briefed and validated by the FDD/FDSO.

7.4.2 LIAISON AND RECONNAISSANCE

a) An experienced team member will need to visit the proposed landing area in order to determine existing and anticipated hazards.

b) At this visit the following should be considered:

   aa) weather minima,
   bb) dimensions of the landing area required by the team,
   cc) arrangements for crowd control,
   dd) location of overshoot/undershoot areas,
   ee) buildings and power lines,
   ff) locations of spectator enclosures, ensuring spectators especially children are to be kept away from landing areas,
   gg) car parks,
   hh) marquees and other hazards (e.g. cranes used for bungee jumping)
   ii) first aid

c) The Safety Officer must ensure that the display team is informed of any other aviation-related activities known to be taking place at the event or nearby (e.g. helicopter pleasure flights, tethered balloons, model aircraft etc.)

7.4.3 THE LANDING AREA

a) Where the designated landing area is on the display side of the crowd line, no part of that area should be closer than 5 metres to the crowd line.

b) Where the designated landing area is in an area set aside for the spectators, it should be enclosed with a barrier and no parachutist should land closer than 5 metres to any spectator

c) The landing area should be suitably marked and should be clearly identifiable by each parachutist from the time he exists the aircraft.

d) Parachutists shall not land toward any spectator, and their landing direction shall be parallel to or away from the crowd line or any spectators. In the case where the wind is blowing away from the crowd line or spectators and requires that parachutists land towards the crowd line,
such landings shall be made and completed no closer than 30 meters from the demarcated crowd line.

e) Parachutists shall not fly overhead the crowd line or spectators lower than 500ft AGL.

f) Parachutists shall not perform hook turns, or steep turns of 180 degrees or more overhead or toward the crowd line, or lower than 500ft at a special air event

7.4.4 The Display

a) When the display of parachuting forms part of a flying display, the PIC of the parachute dropping aircraft will require a briefing by the FDD/FDSO.

b) The event organiser is responsible for the arrangements for crowd control
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APPENDIXES.
3. CONTINUOUS IMPROVEMENT, MEASUREMENT AND ANALYSIS

This MOP will be verified or continuously improved on in accordance with the RAASA Continuous Improvement, Measurement and Analysis GP001 – Standardised.