

Draft minutes of the FG4 Workgroup

Held on 23 March 2016 at 13h00

**Present:**

Pierre Laubscher	RAASA	PL
Rowena Kraidy	MISASA	RK
Ivan Hancock	SSSA	IH
Richard Becker	AeCSA	RB
Gary Whitecross	SSSA	GW

**Apologies:**

Jon Pio	SAHPA	JP
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**Opening and welcome:**

The chairman opened the meeting and thanked the members for attending. Members present were asked to sign the attendance register.

**Previous minutes:**

Minutes of previous meeting accepted by those present. Proposed by PL and seconded by GW.

**Feedback:**

NTCA WG was informed of progress and there is no feedback to the FG from the WG.

**Matrix matters:**

Part 68:

The meeting discussed and resolved comments received from industry regarding this part as per the resolution shown in the matrix.

There were no unresolved matters to take to the NTCA WG.

Next meeting on 11 May 2016 at 13h00 to continue with outstanding matrix matters.

Meeting closed at 15h00.